

Town of Ixonia Transfer/Recycling Site Job Description

Job Title: Transfer Site Operator

Department: Transfer/Recycling

GENERAL DESCRIPTION: Employee must have the ability to perform customer service, give direction and some general maintenance at the Transfer/Recycling Site.

ESSENTIAL JOB FUNCTIONS:

- Customer Service
- Collect monies/payment from customers
- Ability to determine size and amount of items brought to site for disposal
- Direct users to location to unload items
- Answer questions and give directions to users
- May be required to drive skid steer and lawn mowers

EDUCATION AND EXPERIENCE:

- High School Diploma or Equivalent (Preferred)
- Valid Driver License

WORKING CONDITIONS:

Outside work, moderate to heavy lifting required, 75 lbs.+ . Frequent bending and squatting getting in and out of equipment. Working in weather conditions: cold, hot, rain or windy.

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above list is not intended to be an exhaustive list of all responsibilities and duties required.