

TOWN OF IXONIA MONTHLY TOWN BOARD MINUTES
September 10, 2012

TIME & PLACE: The regular Town Board Meeting of the Town of Ixonia and Sanitary District #2 was called to order by Chairman Perry Goetsch at 7:00 P.M. at the Town Hall located at W1195 Marietta Avenue pursuant to notice requirements of Wisconsin State Statute 19.84 Public Notice.

ATTENDANCE: Present with Chairman Perry Goetsch was Supervisors Carl Jaeger, Brian Derge, Joe Mallow, Peter Mark, and Clerk Donna Hann. Also, in attendance were about 10 citizens.

ITEM #3: PLEDGE OF ALLEGIANCE

ITEM #4: APPROVAL OF MINUTES AND TREASURER'S REPORT FOR TOWN OF IXONIA – Peter Mark made a motion to approve the minutes as presented, seconded by Joe Mallow, motion carried. Peter Mark made a motion to accept the treasurer's reports as presented, seconded by Brian Derge, motion carried subject to audit.

- A) Review and Possible Action on New Expense to Upgrading Payroll Reporting to be an Online System – Donna Hann reported that in addition to last month's discussion of switching payroll to online versus manual the payroll company did not realize that Donna manually does the payment for Federal and State taxes. Reporting online will no longer allow her to do this. The online reporting would automatically take care of those payments. Rates for the first year of online reporting are being offered at a discount as an incentive to try using this system. This cost would need to be figured into next years budget. Annual cost for this service is \$312.00, the first year is being discounted to \$156.00. Peter Mark asked Donna Hann about the time it takes her to do the tax payments manually. Donna reported that doing everything automatically would save time and also help eliminate errors. She was not aware of the fee at last month's meeting which is why she wanted to bring it to the Boards attention this month. Peter Mark made a motion to move forward with the new expense to upgrade payroll reporting, seconded by Brian Derge, motion carried.

ITEM #5: SANITARY DISTRICT #2

- A) Approval of Expenditures Report and Reconciled Balances – Peter Mark made a motion to accept the expenditures report and reconciled balances, seconded by Brian Derge, motion carried subject to audit.

ITEM #6: COUNTY SHERIFF'S REPORT AND/OR COUNTY SUPERVISOR'S REPORT. Jefferson County Sheriff & County Supervisors were not present.

ITEM #7: REVIEW AND POSSIBLE ACTION ON SPECIAL EVENT PERMIT

- A) RACC (Race Against Childhood Cancer) LAKE COUNTRY DUATHLON – Jay Lebling who is also a Lions Club member is requesting a permit from the town for the RACC. This bike race was held in our area last year and they would like to do it again. Cole Braun will be supplying the Town with insurance information. Peter Mark made a motion to approve the special event permit for RACC provided the Town is supplied with a certificate of insurance, seconded by Joe Mallow, motion carried.

ITEM #8: PARK & REC

A) Review and Possible Action on Adding Third Baseball Field @ Ski Slide Park – Wes Kehl presented the Board with plans to add a third baseball field to Ski Slide Park. Youth Baseball had 230+ players in the program this past year and could use the third field for the younger players to practice on. The field would be along Madison Avenue and the parking lot. The soccer field would be moved to the west. Flags have been put into place at the park to show possible placement of the new field. Setbacks were thought to be 62' from the center of the road at the time flags were placed. After talking with Jefferson County Wes verified that setbacks are 50' from the lot line or 85' from the center of the road. Wes stated that Dave Waller will mark the center of the road to make sure the setbacks are 85' from the center of the road for the dugouts to be installed. Perry Goetsch asked about the new outfield converging with the current field. Wes stated that they will converge but the two fields will be used by the smaller players in Pee Wee and T-Ball. Brian Derge asked about parking. Wes stated that cars in the parking lot would depend on how the games are scheduled. Wes stated that if people parked at an angle 185 cars could fit into the park. Perry Goetsch questioned how parking at an angle could increase the parking capacity by 25%. Brian Derge questioned if they can stagger the games why can't they stagger the use of the diamonds? Wes responded that there are many kids in the program and they expect it to get bigger. Brian Derge mentioned concerns by the neighbors a few years ago with parking that involved youth football. Wes stated that if people are directed on how to park it should not be a problem. Brian Derge asked what expense it would be to put in the new diamond. IYB is asking the Town to scrape the field and haul in the dirt, all the other expenses including fencing and dugouts will be taken care of by IYB. Brian Derge is asking that if parking becomes a problem the town be able to limit the third field being used. Dan Ryan, President of IYB spoke about scheduling and taking care of monitoring parking. Dan Ryan also stated that the third field will be used for Jr. Pee Wee and T-Ball which takes up less time than the older teams. Carl Jaeger brought up the parking issue as well. Brian Derge stated that he is for the third diamond with the understanding that if issues arise something will have to change to fix the problem. Dan Ryan stated that two proposals were given to the Town and is asking what the stipulation would be if parking problems did arise. He also stated that the IYB Board are the first people to arrive at events and can try to direct parking. He also suggested a non-permanent block-pole-rope set up to encourage angle parking. Dave Waller questioned the adding of a driveway off of Ski Slide Road. A driveway will not be added but cars will be able to park up to Ski Slide Road. Jodi Tweeden of IYB stated that the third field would be a back up field. The two existing fields are scheduled so tight with games that it is hard for the players to practice. Practices are currently held on the grassy area while games are being played on the 2 fields. Perry Goetsch asked if the Highway Department would be willing to do some of the work or even have time to do the work. Dave Waller said he would be willing to help, his only concern is how it would affect his budget which is

due to all tax payers and not to be designated to one organization. Not all tax payers will use the park or the new field. Dave Waller's main question to the Board is how this will affect his budget. Perry Goetsch stated it would be time and fuel. Dave Waller questioned hauling and paying for the diamond mix for the field. Perry Goetsch stated that the quotes from IYB are asking the Town of Ixonia to dig post holes, scrape infield and spread 4" of dirt. Dave Waller asked if that was 4" of diamond mix or dirt. Perry stated the quote was for dirt. Dave Waller said that would not be a problem. Jodi Tweeden stated that this field will remain with the Town for years to come. If the Town has items that can be used for the diamond that would be great. Dave Waller said that the Town has plenty of chain link fence that can be used. Dave Waller's concern is still how it will affect the highway budget since diamond mix can be expensive. Perry Goetsch stated the quote only mentions dirt not diamond mix. The Town has plenty of dirt available to be used for the field. Brian Derge made a motion to approve the addition of a third diamond provided that IYB works with the Town on parking issues should they arise. Seconded by Peter Mark. Motion carried.

- B) Review and Possible Action on Updating Dugouts @ Hardball Diamond Fireman's Park – Wes Kehl is asking the Town to approve covered dugouts for the hardball diamond to be used by the Sr. Snappers. The Ixonia Lions would cover the cost. Brian Derge made a motion to approve the dugouts, seconded by Peter Mark. Motion carried

ITEM #9: HIGHWAY DEPARTMENT

- A) Review and Possible Action on Payment No. 2 to Wolf Paving 2012 Town Road Improvements – Chris Stamborski, Town Engineer, has OK'd Payment No. 2 – Peter Mark made a motion to approve payment no. 2, seconded by Joe Mallow. Motion carried.
- B) Review and Possible Action on Payment No. 3 to Wolf Paving 2012 Town Road Improvements – Approval from Chris Stamborski is on the way. Donna Hann requested the Town approve Payment No. 3 so one check could be done for both payment no. 2 and 3. Peter Mark made a motion to approve payment no. 3 upon receiving approval from Chris Stamborski, Town Engineer. Seconded by Joe Mallow. Motion carried.

ITEM 10: FIRE DEPARTMENT

- A) Review and Possible Action on Application for Jolene Pyka – Matt Petrie stated that Jolene Pyka is very qualified and does not need any additional schooling. Peter Mark made a motion to approve the application, seconded by Joe Mallow. Motion carried.

ITEM #11: REVIEW AND POSSIBLE ACTION ON UPDATING DEPOSIT SCHEDULE FOR MUNICIPAL CODE

ORDINANCE VIOLATIONS – Donna Hann received a letter from the municipal clerk judge asking the Town to clarify a bond schedule. Attorney, Val Anderson was contacted to clarify bond schedules which are fees stated in the town ordinances to be determined by the Board from time to time. A list of fees the Town currently uses was supplied to the Board. Donna is unsure which fees go through the court system and is looking to the Board for input. Attorney Anderson has sent two examples of deposit schedules to Donna Hann. Perry Goetsch felt he was not ready to approve this because he is not positive what is needed. Brian Derge agreed. Donna would like the Board to look over the fees to make sure they are accurate and up to date. Brian Derge's understanding of the bond schedule is that the judge would only need to know the fees that he would be responsible for overseeing in a guilty verdict. Brian would like to have clarification from the town attorney on this. Perry Goetsch suggested sitting down with the judge and town attorney to verify what is needed. This will be worked on and brought back to the board next month.

ITEM #12: REVIEW AND POSSIBLE ACTION ON UPDATING MUNICIPAL CODE FEE SCHEDULE – see #11

ITEM #13: REVIEW AND POSSIBLE ACTION ON NEW POLL WORKERS: Tim Jostad, Audrey Krueger, and Patti Thomsen – Donna Hann recommended the board approve the three new poll workers listed. Carl Jaeger made a motion to approve the new poll workers, seconded by Brian Derge. Motion carried.

ITEM #14: REVIEW AND POSSIBLE ACTION ON OPERATOR'S LICENSE FOR Dan Kowalske, Jr., Hometown Market; Melanie Kinnee, Ixonia Pub; and Shari Samson, Cruisin 16 BP – Donna Hann recommended the board approve the applications for Dan Kowalske and Melanie Kinnee but not for Shari Samson who's application states she has not been convicted of a felony. This information does not match what was found upon a background check. Donna would like to seek clarification from the applicant and have a corrected application completed. Carl Jaeger made a motion to approve the operator's licenses for Dan Kowalske and Melanie Kinnee, seconded by Brian Derge. Motion carried.

ITEM #15: SET DATES: September 11, 2012 - Transfer Site Meeting @ 7:00 PM; September 20, 2012 – Sanitary District #1 Meeting @ 7:00 PM; September 27, 2012 – Park & Rec Meeting @ 7:00 PM; October 8, 2012 – Town Board Meeting @ 7:00 PM

ITEM #16: ADJOURN – Perry Goetsch made the motion to adjourn, Brian Derge seconded the motion. Meeting adjourned.

Chairman, Perry Goetsch

Supervisor, Peter Mark

Supervisor, Joe Mallow

Supervisor, Brian Derge

Supervisor, Carl Jaeger

Clerk, Donna Hann