

**IXONIA RECREATION DEPARTMENT  
IXONIA, WISCONSIN 53036**

**PROCEDURES FOR USE OF PARKS, SOCCER FIELD AND SOFTBALL DIAMONDS**

1. Apply for dates at Town Hall with Town Clerk
  - a. Make sure dates are available including rain date.  
Fees are as follows: \$110 for Ski Slide rental of pavilion, bathrooms & kitchen  
\$80 for Ski Slide rental of pavilion and bathrooms  
\$75 for rental of softball/hardball diamonds for games (incls bathrooms)  
\$35/practice for teams scheduling diamonds and soccer fields (incls bathrooms)  
\$275 for softball tournament rental with an additional fee \$110 for hardball diamond  
\$15/bag if diamond dry is needed for wet ball diamond  
\$50 for Hardball Pavilion @ Fireman's Park (incls bathrooms)
  - b. Tournaments coordinators should apply for beer license (temporary Class B License & Operator's license) with Town Clerk 45 days before tournament. **Licenses must be approved by the Ixonia Town Board.**  
Town Board Meetings are held on the second Monday of each month.
  - c. License will not be given until the fee is paid  
If hardball diamond is not used, the tournament coordinator will receive a refund of \$110.
  - d. Check should be made payable to the Town of Ixonia. **Must be paid when reserving the date.**
2. Tournament leaders to contract with Ixonia Firemen's Hall for the use of the concession stand.
3. Diamond work to be done by **TOWN REC. DEPT WORKERS ONLY.**
  - a. If weather necessitates extra work, (rain) it will be the responsibility of tournament leaders to help the town workers get the diamond ready.
4. In case of poor weather conditions at the beginning of the day, either the Town Workers or Rec. Dept. members will determine playability of the diamond.  
Town Workers: Wilfred Saeger, 261-2726; cell 920-285-3337  
Rec. Dept.: Wes Kehl; 261-5145; cell: 920-253-7145  
**Tournament leaders should give teams their phone number in case of poor weather conditions.**  
**Out of town teams should call the Tournament Leader not the Ixonia Firemen's Hall.**  
**THE FIREMEN'S HALL DOES NOT KNOW THE CONDITION OF THE FIELD OR IF GAMES ARE BEING PLAYED.**
5. Scoring Equipment and building and bathrooms
  - a. Tournament leaders are responsible for the equipment; making sure the equipment is turned off after use.  
Tournament leaders will pay for anything that is broken.
  - b. **Tournament leaders are responsible for cleaning the buildings each day and dumping all garbage in the dumpster. Clogged toilets: Tournament leaders should first try to plunge the clogged toilets before calling Park & Rec Dept. Worker.**
  - c. Make sure park grounds are cleaned after each day's use.
6. When there is a function at the Firemen's Hall, Tournament Leaders please make sure every effort is made to have players and fans park on the grass (blacktop area will be used for people using the hall.)
7. No beer truck or trailer can be used.
8. Please inform people using the park that **dogs are not allowed in the park during organized activities.**  
Organized activities are defined as: park rentals, ball games, league activities, ball tournaments, family picnics, volleyball games, Town & Country Days, etc. (**Town of Ixonia ordinance book under Chapter 9.17 USE OF TOWN PARKS. It was established in 1986. Section (7) ANIMALS IN PARKS was amended in 2007.**)

**NOTE:** Tournament Coordinators, it would be appreciated if you would donate to the "Replacement Softball Light Fund". The Softball lights are in need of replacement.