

TOWN OF IXONIA MONTHLY TOWN BOARD MINUTES

May 13, 2013

TIME & PLACE: The regular Town Board Meeting of the Town of Ixonia and Sanitary District #2 was called to order by Chairman Perry Goetsch at 7:00 P.M. at the Town Hall located at W1195 Marietta Avenue pursuant to notice requirements of Wisconsin State Statute 19.84 Public Notice.

ATTENDANCE: Present with Chairman Perry Goetsch was Supervisors Carl Jaeger, Brian Derge, Jeff Taylor, Kitty Krueger, Attorney Stan Riffle and Clerk Donna Hann. Also, in attendance were about 17 citizens.

ITEM #3: PLEDGE OF ALLEGIANCE

ITEM #4: APPROVAL OF MINUTES – Carl Jaeger made a motion to approve the minutes from the April 8th Town Board Meeting. Seconded by Brian Derge. Motion carried.

ITEM #5: COUNTY SHERIFF'S REPORT AND/OR COUNTY SUPERVISOR'S REPORT – No County Sheriff or Supervisor were present.

ITEM #6: REVIEW AND POSSIBLE APPROVAL OF TREASURER REPORTS FOR:

- A) Town of Ixonia – Carl Jaeger made a motion to approve the Town's Treasurer Report. Seconded by Brian Derge. Motion carried subject to audit.
- B) Utility District #1
- C) Utility District #2

Brian Derge made a motion to approve the treasurers report for Utility District #1 and #2 to be placed on file, subject to audit. Seconded by Carl Jaeger.

ITEM #7: UTILITY DISTRICT #1 AND UTILITY DISTRICT #2

- A) Review and Possible Action on Billing Issues – Donna Hann stated that in the past both Utility Districts have charged a monthly fee. Under the new software, billing would be done as a quarterly charge rather than monthly. Billing will be changed to a calendar quarter. In the past billing was done in March, June, September and December now it will be done in January, April, July, and October. Customers may still pay ahead but a discount of \$8.00 for paying for the whole year will no longer be given. State Statute does not allow such a discount. Checks returned to either of the Utility Districts will use the same policy as the Town. The customer will be charged a \$20.00 penalty plus all bank fees. Customers who use automatic withdrawal will have payments taken from their account quarterly not monthly. Brian Derge made a motion to approve the billing recommendations made by Donna Hann. Seconded by Carl Jaeger. Motion carried.
- B) Review and Possible Action on Utility District Ordinance under the Town's Ordinance Book – Attorney Stan Riffle stated that the Town currently has ordinances for two sanitary districts that don't exist. He is recommending that these ordinances be updated but during the meantime the Town's ordinances would also apply to the two Utility Districts. Brian Derge made a motion to adopt the Town's ordinances for Utility District #1 and #2. Seconded by Kitty Krueger. Motion carried.
- C) Review and Possible Action for Pay Request for Manhole Work – Dave Sauer stated that quotes were received last year from Great Lakes for manhole work to be done in Utility #1 and #2 with the understanding the work would be completed when time was available. Final cost for Utility #1 was higher and final cost for Utility #2 was lower. All work has been completed. Carl Jaeger made a motion to approve payment to Great Lakes in the amount of \$8715 for Utility #1 and \$1310 for Utility #2 based on Dave Sauer's recommendation. Seconded by Brian Derge. Motion carried.
- D) Review and Possible Action on Backup System for Preserve Lift Station and Industrial Lift Station for Utility District #1 - Tabled
- E) Review and Possible Action on Engineering Services for Utility Districts – Currently Dave Sauer of Cedar Corp. is the engineer for Utility District #1 and #2. Perry Goetsch is recommending that the Town engineer R.A. Smith become the engineer for both Utility Districts. Dave Sauer asked that he be allowed the opportunity to present the Town Board information to the Utility Districts before the Board makes the decision to switch to R.A. Smith. Cedar has been involved in many of the Utility District projects the past 20 years and there have been plans discussed for the upcoming 5 years. Brian Derge informed Dave Sauer that one of the big frustrations for the Board is the lack of information and records available from Utility #1. Dave Sauer stated that he was unaware an audit was not being done but always provided the proper information that was requested. Whether Utility #1 took the information they were provided and used it for its purposes cannot be determined by the engineer. It was suggested that a separate meeting be held on Tuesday, May 21 at 6:00 to discuss the decision of a new engineer.

ITEM #8: HIGHWAY DEPARTMENT

- A) Review and Possible Action on Roof on Fire Station/Hwy Shop "South end of Building" – Dave Waller stated that the roof is 25 years old and needs to be replaced. Because of the cost of the project it will need to be put out for bids. Perry Goetsch made a motion to bid the roof for the Fire/Hwy Shop. Seconded by Jeff Taylor. Motion carried.
- B) Discussion on Seal Coating – Dave Waller is recommending that Jefferson County do seal coating on River Valley Road which he is estimating to be around \$16,000. The Transfer Site and Ski Slide Park are also in need of seal coating. Not sure if these should be bid as one project or 3 separate projects. Perry asked if the projects could be bid as one and separate. Dave Waller suggested they be bid as one project to receive a better quote or wait until next year to do the Transfer Site and Ski Slide Park. Dave is recommending Jefferson County do the work. Their quote is usually a little higher but their work is always very good. Brian Derge made a motion to get a quote from

Jefferson on seal coating River Valley and then have them look at the Transfer Site and Ski Slide and find out what the additional cost would be. Seconded by Carl Jaeger. Motion carried.

- C) Review and Possible Action on Road Construction and Road Bids 2013 – Dave Waller is recommending road bids for Gopher Hill Road, Hustisford Road, Ski Slide Road (16 to Bypass), Ski Slide Road (CW to Ashippun River) and possibly Overland Drive. Chris Stamborski of R.A. Smith was concerned with putting a bid out for all the projects being that the Town cannot afford to do them all. He suggested bidding it in such a way that there would be alternatives based on the \$235,000 the Town has available. Jeff Taylor suggested that one of the roads be dropped so a more realistic bid could be done. It was decided to take Hustisford Road off the list of roads to be bid. Jeff Taylor made a motion go ahead with road bids for Gopher Hill Road, Ski Slide to the Bypass, Ski Slide from CW to Ashippun River and possibly Overland Drive. Seconded by Perry Goetsch. Motion carried.

ITEM #9: FIRE DEPARTMENT

- A) Review and Possible Action on Updating Provisions of Chapter 5 Fire and Emergency Medical Services Department of the Town of Ixonia Code – The Fire Department has reviewed updates and revisions and recommends approval. Carl Jaeger made a motion to approve the updates to Chapter 5. Seconded by Brian Derge. Motion carried.
- B) Review and Possible Action on Resolution Accepting Members of Ixonia Volunteer Support Services as Members of Ixonia Fire Department – Dave Schilling stated that the Fire Department has reviewed the IVSS Resolution and has no changes to be made. Donna Hann asked that upon approval she be provided a list of the current IVSS members. Currently there are 9 active members. Carl Jaeger made a motion to approve the resolution. Seconded by Brian Derge. Motion carried.
- C) Review and Possible Action on Fire Applications for Tyler Witte; Cody Melchior; Aaron Smebak – Dave Schilling recommended that all 3 applicants be accepted. Kitty Krueger made a motion to approve the 3 applicants. Seconded by Brian Derge. Motion carried.

ITEM #10: REVIEW AND POSSIBLE ACTION ON NEW POLL WORKER KAREN MALLOW – Donna Hann requested that the Board approve Karen Mallow as a poll worker. Carl Jaeger made a motion to approve Karen Mallow as a poll worker. Seconded by Brian Derge. Motion carried.

ITEM #11: REVIEW AND POSSIBLE ACTION ON LAND RENTAL BIDS FOR:

- A) 3 acres of hay land located across from the Utility Treatment Plant (W1275 Elmwood Avenue, Ixonia) for the current crop year – Joe Mallow submitted the only bid for \$65.00 per acre for a total of \$195.00 for the 2013 crop year. Renter will receive all government payments from the crop land. Carl Jaeger made a motion to approve the bid from Joe Mallow. Seconded by Brian Derge. Motion carried.

ITEM 12: REVIEW AND POSSIBLE ACTION ON OPERATOR'S LICENSE FOR ANDREA SALAJ, IXONIA YOUTH BASEBALL – Donna Hann recommended the Board approve the operator's license for Andrea Salaj. Brian Derge made a motion to approve the operator's license for Andrea Salaj. Seconded by Kitty Krueger. Motion carried.

ITEM #13: SET DATES – May 21, 2013 from 7:00-9:00 P.M. Board of Review; May 22, 2013 @ 7:00 P.M. Planning Commission; May 28, 2013 @ 7:00 P.M. Park & Rec; May 31, 2013 from 1:00-2:00 P.M. Representative Jagler Listening Session; June 10, 2013 @ 7:00 P.M. Town Board Meeting

ITEM #17: ADJOURN – Brian Derge made a motion to adjourn. Seconded by Jeff Taylor. Motion carried.

Chairman, Perry Goetsch

Supervisor, Jeff Taylor

Supervisor, Kitty Krueger

Supervisor, Brian Derge

Supervisor, Carl Jaeger

Clerk, Donna Hann