

TOWN OF IXONIA MONTHLY TOWN BOARD MINUTES

May 12, 2014

TIME & PLACE: The regular Town Board Meeting of the Town of Ixonia was called to order by Chairman Perry Goetsch at 7:00 P.M. at the Town Hall located at W1195 Marietta Avenue pursuant to notice requirements of Wisconsin State Statute 19.84 Public Notice.

ATTENDANCE: Present with Chairman Perry Goetsch was Supervisors Carl Jaeger, Brian Derge, Jeff Taylor, Kitty Krueger, Clerk Donna Hann and Attorney Stan Riffle. Also, in attendance were 13 citizens.

ITEM #3: PLEDGE OF ALLEGIANCE

ITEM #4: APPROVAL OF MINUTES – Carl Jaeger made a motion to approve the minutes as presented, seconded by Brian Derge. Motion carried.

ITEM #5: REVIEW AND POSSIBLE APPROVAL OF TREASURER REPORTS FOR:

- A) Town of Ixonia
- B) Utility District #1
- C) Utility District #2

Carl Jaeger made a motion to approve the treasurer's reports, seconded by Brian Derge. Motion carried and placed on file subject to audit.

ITEM #6: COUNTY SHERIFF'S REPORT AND/OR COUNTY SUPERVISOR'S REPORT - No County Supervisor was present. A member of the Jefferson County Sheriff's Department was present to see if anyone had any concerns. Clerk, Donna Hann asked if the speed on CTH F could be monitored more due to the increase volume of traffic while the roundabout is being worked on.

ITEM #7: PLANNING COMMISSION

- A) Sandy Creek LLC and American Transmission Company (ATC), Parcel 012-0816-2232-040. Petitioner Seeks A Conditional Use For a Temporary Construction Site to Store Materials and Some Equipment While Work is Done on High Voltage Electric Transmission Line. The Property is located at W1225 Marietta Ave/N8233 CTH F, Ixonia and is 4.90 acres. It is Currently Zoned I-Industrial. Jim Olson with American Transmission Company is asking the Board for a conditional use for a laydown site to be used during a rebuild from Waukesha to Watertown mainly for vehicle storage. They have used this site for similar projects in the past. The request was approved unanimously by the Planning Commission. Carl Jaeger made a motion to approve the request for a conditional use permit. Seconded by Brian Derge. Motion carried.

ITEM #8: UTILITY DISTRICT #1 AND UTILITY DISTRICT #2

- A) Review and Possible Action Regarding Chloride Discharge Reduction Policy – Brandon Foss of R.A. Smith reviewed some changes in the Chloride Discharge Policy. In checking with the Village of East Troy they have had 10-16 people change their softeners and take advantage of the rebate offer. They have been offering this rebate for 4 years. Brandon has contacted the softener companies in the area who feel most of the softeners in Ixonia are the newer models. The old style softeners are not installed any more. Brandon spoke with 4 companies proposing that Ixonia would offer residents a \$100 rebate would they match it with a \$100 rebate. 3 of the 4 companies said yes. The 4<sup>th</sup> company said they did not care to get involved in such a program. Jeff Taylor asked what a new softener would cost. Brandon said \$1100-\$1300. Jeff Taylor has a concern with the rebate money coming from the rate payers of the Utility District. Perry Goetsch asked why not offer the rebate to people who self install or don't work with one of these softener companies. Brandon said that it could be done. A rebate offer does not have to be offered at all. It is optional. Perry Goetsch made a motion to approve the Chloride Discharge Reduction Policy and offer the rebate as presented by Brandon Foss. Seconded by Carl Jaeger. Motion carried.
- B) Review and Possible Action Regarding Sanitary Sewer and Storm Sewer Utility Mapping – Brandon Foss is proposing to wait on the Storm Sewer Mapping since the process does not have to be completed until 2015. He is also proposing to delete the survey portion of the Sanitary Mapping and take existing records to prepare a correct sewer map with laterals included in a GIS format for between \$6-8000. Brian Derge asked how important a mapping system is for a system our size. For the few calls we get in a year for this information could our money be spent better elsewhere. Perry stated that there are inconsistencies in the mapping that need to be corrected. For \$1000-1500 the current maps could be updated in CAD format. Brian Derge made a motion to update the current CAD maps and move forward from there. Seconded by Carl Jaeger. Motion carried.
- C) Utility Operator Report/Engineer Report – Brian Genz reported that 2 new impeller pumps were installed at the North Street Lift Station. These pumps are 4x more efficient at pumping and more energy efficient than the old pumps. There is a possibility of needing a retaining wall around the Marietta Generator. Brian is currently getting estimates on this project.

ITEM #9: TRANSFER SITE

- A) Update from Jefferson County Clean Sweep Representative – Sharon Ehrhardt of the Jefferson County Solid Waste and Air Quality Committee was present. She has helped the Transfer Site with becoming involved in collecting E-Waste. Sharon wanted to thank Ixonia for their partnership in the E-Waste and Clean Sweep Programs. During the first Clean Sweep this year 7.9 ton of tires were collected. It cost the County \$1563 to get rid of the tires, a \$300 profit was made. 22 farmers participated in the Ag Clean Sweep. It cost \$6234 to dispose of their garbage which is normally around \$3000. Household items brought in cost \$12,247 and 28 lbs. of controlled drugs cost \$1181.00. Sharon thanked the Town for promoting these programs and brought in a land fill exhibit constructed by Carl F. Jaeger that was used many years ago to promote and explain how landfills work. He was very instrumental in the agreements that allow these programs to be held. Many of these programs are self-funded with no tax payer money being used to run these programs. The next Clean Sweep will be held in Watertown May 17<sup>th</sup>.
- B) Review and Possible Action on Letting Out Bids for New Building – The Transfer Site has gotten a few estimates on the cost of a new storage building at the Transfer Site. Prices ranged from \$28,000-\$40,000 with the highest estimate coming in over \$80,000. The committee would like to construct a building and pour a concrete floor at the same time but is seeking approval from the Board to put the project out for bids. Vic asked if the Transfer Site could get help with the bid process to make sure it is done correctly. Carl Jaeger asked the town attorney if the project was done in 2 phases could they avoid the bidding process to save on engineering fees. The attorney stated that might be possible if the second phase is done 12 months later than the first phase. If the project is over \$25,000 it must be done through the bid process. Dennis Lillge said he would be able to help Vic put together the specs. It was decided that the building should be constructed without the concrete floor which would be done at a later date. Brian Derge made a motion to have Dennis Lillge help the Transfer Site with specs to be posted for bid. Seconded by Carl Jaeger. Motion carried. Jeff Taylor asked that the bid notice be subject to engineer and attorney approval.

ITEM #10: PARK & REC

- A) Review and Possible Action on Contract With Oconomowoc Youth Football – Peter Mark of the Park & Rec Board spoke of the changes made to the new contract. The new contract would be annual whereas in the past it was a 5 year contract. There was no change in the cost of the contract. Carl Jaeger brought up the change in the contract stating that the Town can rent out the park during the weekend if it is available and with the permission of OYF. Perry Goetsch and Kitty Krueger asked for clarification of exclusive use of the park. Peter stated that it has always been understood that OYF has exclusive use of the park during football season. Jeff Taylor stated that the language of the contract reads such that OYF only has exclusive use of the football field not the entire park. Peter stated that the Park & Rec does not rent out other areas of the park during football games. Perry Goetsch asked about the dates of August 15 through October 31. Peter stated that the dates were listed as such in the old contract. Gary Wipperman stated the contact date could be changed to September 1 if the Board so desired. OYF might need the park for 1 day at the end of August for a parent meeting or picture day. Peter Mark proposed changing the contract to state exclusive use of the football field from August 15 through September 1 with exclusive use of the park during games played from September 1 through October 31. Gary was agreeable to that. It is anticipated by OYF that Ski Slide Park will not be used for as many games as in the past due to the older groups playing their games at the high school. Peter Mark proposed tabling the agreement so the wording of the contract could be revised and then reviewed by the attorney to be brought back in front of the Town Board next month.

ITEM #11: FIRE DEPARTMENT

- A) Review and Possible Action on IVSS Application for Donna Hann – Dave Schilling stated that the Fire Department has approved Donna Hann's application to be a part of the IVSS. Carl Jaeger stated that he didn't feel it was a good idea for Donna to be a part of the IVSS given the many hats she wears working for the Town and recommended the Board not approve her application. Brian Derge agreed with Carl and that her intent is great but given her position with the Town she should not be a part of the IVSS. Kitty Krueger felt that it was good she wanted to volunteer and that it would be done on her off time. Brian Derge feels the overlap of her town job and being part of the IVSS is not a good thing. Perry Goetsch asked if the probation period would show this to be true or not. Kitty Krueger made a motion to accept Donna's application for the IVSS, seconded by Perry Goetsch. Opposed by the remaining 3 board members. Motion denied.
- B) Review and Possible Action on Repair or Replacement of Engine 1 – Assistant Fire Chief, Dave Schilling reported that the water tank in Engine 1 is in need of repair. The problem appears to be higher up in the tank, it is still in operation and able to hold 600 gallons of water. Dave has contacted Emergency Apparatus in Land O Lakes, MN who can repair the tank for \$15-20,000 the same amount quoted by Pierce Refurb Units out of Wioewega, WI. A technician from Emergency Apparatus inspected the truck and suggested taking it to Tom's Welding in Eagle, WI for repair at a cost of \$2000-\$3000. Carl Jaeger made a motion to take Engine 1 to Tom's Welding in Eagle for repair. Seconded by Brian Derge. Motion carried.
- C) Review and Possible Action on Truck Room Maintenance – The Fire Department will be using the Breakfast money to install new turn out gear racks in the station. The new racks are 2-3" wider than the old ones and are well ventilated. The Department would like to have the 1955 and 1975 additions of the fire station cleaned and painted. Since the 1975 addition the station has not been painted. If the existing racks are removed it exposes windows that are boarded up with wood as well as large cracks in the wall. A preliminary bid was received for painting the building at a cost of \$26,000. Dave Schilling would like to table the project until budget time and look at doing something in 2015.

ITEM #12: HIGHWAY DEPARTMENT

- A) Review and Possible Action on 2014 Jefferson County Road Petition Money - \$7082.00 of Petition Aid Money is available to the Town from Jefferson County. Brian Derge made a motion to utilize the County Road Aid Petition Money in the amount of \$7082.00. Seconded by Carl Jaeger. Motion carried.
- B) Review and Possible Award Recommendation for 2014 Road Program – Wolf Paving came in with the lowest bid at \$320,352. Approximately \$56,500 would be reimbursed by Concord for the Northside Drive project. Dennis Lillge and the town engineer recommend Wolf Paving. Carl Jaeger made a motion to award the bid to Wolf Paving. Seconded by Brian Derge. Motion carried.
- C) Review and Possible Action Concerning Bike Lane on Woody Lane – To replace the bike lines on Woody Lane would cost \$7500. Dennis Lillge feels that the lines should not be replaced due to the expense, the 25MPH speed limit and the fact that there are no other bike lanes in the Town of Ixonia. Woody Lane is already an expensive road to maintain because it is a 38' wide road gutter to gutter. The other roads in Ixonia are 18-20' wide. Woody Lane costs twice as much to pave as the other roads in the Town. Brian Derge made a motion to not replace the bike lines on Woody Lane. Seconded by Jeff Taylor. Motion carried.
- D) Review and Possible Action on Accepting Employee Resignation – Al Horton submitted a letter of resignation to the Board effective April 1, 2014. Jeff Taylor made a motion to accept Al Horton's letter of resignation. Seconded by Carl Jaeger. Motion carried. Perry Goetsch thanked him for his many years of service.
- E) Review and Possible Action on Accepting Part-time Employee Applicant – Dennis Lillge is requesting the Board approve Ralph Wandersee as a part-time employee of the Highway Department. Carl Jaeger made a motion to approve Ralph Wandersee as a part-time employee of the Highway Department. Seconded by Brian Derge. Kitty Krueger asked for clarification on if Ralph Wandersee, also a volunteer fire fighter gets a call while on the job will he be off the highway time clock. Dennis stated that in the past a volunteer firefighter or EMT was not required to punch out. Brian Derge stated that Oconomowoc does not make volunteers punch out and Ixonia has never done that in the past. Perry Goetsch asked who would determine if he is able to respond to a call. Dennis stated that communication would need to be worked out. Carl Jaeger stated that if there is an emergency while Ralph is working for the Highway Department he should respond without checking out. Dave Schilling stated that 2 qualified people are all that is needed to make a run. Ralph may not be needed if 2 other volunteers respond but it is great to know he will be around and available if needed. Motion carried.
- F) Review and Possible Action on Driveway Installation Rules – Dennis Lillge informed the Board of a few changes made to the new driveway installation requirements. The site distance was updated from 350' to 450'. The culvert material shall be made of steel unless otherwise approved. This was not stated in the old requirements. Concrete driveways currently are not supposed to go up to road right of way but many driveways in Ixonia have concrete up to the road. Dennis is suggesting that concrete driveways be allowed to go up to the road with the stipulation that the Town cannot be held responsible for damage or repair/replacement of the concrete should a culvert need replacing or repair. The Town Attorney suggested not put a stipulation in the rules since there is already an ordinance that states the Town is not responsible for items placed in the road right of way by the property owner. Brian Derge asked why the change of 350' site distance to 450'. Dennis stated that 450' is the new standard for site distance on any new driveway. The new permit and application is based on information from Jefferson County. Perry Goetsch asked what type of driveway a farm driveway is considered when applying for a permit. Dennis stated that the application lists Field Entrance (Agriculture Only) and that a driveway to a farm would be considered Commercial. Dennis is asking the Board to look over the Application and Permit for final approval at next month's meeting.

- G) Hwy Report – Dennis Lillge reported that during the recent road inspection there was some discussion about the water drainage area under Woody Lane, where Mr. Randy Nelson had cleaned out to the south, that some cleaning up should be done in the woods between Woody Lane and the Town’s lot. A letter was drafted and sent to the land owner who called Dennis and stated that anything the Town needed to do on his land was fine with him. Another letter will be drafted and sent for the property owner to sign, giving the Town written permission to do work on his land.

ITEM #13: REVIEW AND POSSIBLE ACTION ON LAND RENTAL BIDS

- A) On approximately 3 acres of hay land located across from the Utility Treatment Plant (W1275 Elmwood Avenue, Ixonia) for the current crop year. One bid was received for the 3 acres of hay land from Joe Mallow for \$195 total for the 3 acres of hay land. Perry Goetsch made a motion to accept the bid. Seconded by Carl Jaeger. Motion carried.

ITEM #14: REVIEW AND POSSIBLE ACTION ON HIGHWAY/FIRE IMPACT FEE AND PARK IMPACT FEES – Town Attorney, Val Anderson spoke regarding the Highway/Fire Impact Fee and Park Impact Fee. In 2006 the Town by ordinance resolved to impose some impact fees based upon development in the community. The Hwy/Fire Impact fee was imposed for future construction/remodeling of the Highway/Fire Department building. Under the old statute the Town would have 10 years to utilize the money that was collected in 2006, however, money collected the first 7 years can be extended for use until 2019. The only way to ask for an extension is if there has been a hardship or extenuating circumstance. The Town has not had that. The Town needs to decide what they would like to do with respect to use of these funds for the purposes for which they were collected. The government only allows the use of a percentage of the money collected to be used at a certain time which does not help bring down the cost of a large project. The money collected for Park Impact Fees is being used and can continue to be used for the purchase of Firemen’s Park. The Hwy/Fire Impact Fee can be terminated by an ordinance and the money collected would be refunded to the current property owner of the parcel for which the fee was imposed. Attorney Anderson advised the Board to read over the information provided before making a decision. It was decided to table a decision until next month.

ITEM #15: REVIEW AND POSSIBLE ACTION ON REFERENDUM TO REPAIR ROADS – If the Town decides to do a referendum for road repair, a resolution needs to be adopted by August 11<sup>th</sup> to establish the referendum and amount of proposed levy increase. Brian Derge feels a referendum is needed to find out where the people stand on the issue and also to make people aware of the issue. Even if the referendum doesn’t pass it gets people talking about the issue and could help down the road. Perry Goetsch stated that the other option would be for the Town to borrow the money and fund the project over 2 or 3 years. Just to do North Road could cost the Town around \$1.75-2 million. Does the Town borrow this money and put it on the tax roll without any input from the citizens? Carl Jaeger agreed that the Town should do a referendum. The Attorney informed the Board that they need to consider if this is a onetime exceeding the cap or is it going to be perpetual. Both Perry Goetsch and Brian Derge stated that it would probably be ongoing for a while because the Town is so far behind on roads right now. The road aid money that the Town receives does not increase but the cost of asphalt due to the price of petroleum has quadrupled in the last five years. Kitty Krueger asked if there would be a special meeting to inform the residents of the referendum. Attorney Anderson stated it would depend on how much the Town wants to spend to have the attorney and engineer present to answer questions. A discussion took place as to how much money to ask for on the referendum. The amount will depend on which roads are to be repaired and what will be done with them. It was decided that a prioritized list of roads with what will be done to each road and at what cost should be put together for the board meeting next month.

ITEM #16: SET DATES – Tuesday, May 13, 2014 @ 7:00 PM Transfer Site Meeting; May 20, 2014 from 7-9 PM Board of Review; May 22, 2014 @ 7:00 PM Audit Meeting; May 27, 2014 @ 7:00 PM Park & Rec Meeting; May 28, 2014 @ 7:00 PM Planning Commission; June 6, 2014 from 9:45-10:15 Jim Sensenbrenner Listening Session; June 9, 2014 @ 7:00 PM Town Board Meeting

ITEM #17: CLOSE SESSION

- A) The Purpose of the Closed Portion of the Meeting is to Review Employment of a Public Employee. This Portion of the Meeting will be held in Closed Session as Authorized under §19.85(1)(e). Roll call was taken. Present was Jeff Taylor, Kitty Krueger, Perry Goetsch, Brian Derge and Carl Jaeger

ITEM #18: RECONVIENCE INTO OPEN SESSION ON AGENDA ITEM 17

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Chairman, Perry Goetsch

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Supervisor, Jeff Taylor

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Supervisor, Kitty Krueger

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Supervisor, Brian Derge

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Supervisor, Carl Jaeger

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Clerk, Donna Hann