

TOWN OF IXONIA MONTHLY TOWN BOARD MINUTES

February 10, 2014

TIME & PLACE: The regular Town Board Meeting of the Town of Ixonia was called to order by Chairman Perry Goetsch at 7:00 P.M. at the Town Hall located at W1195 Marietta Avenue pursuant to notice requirements of Wisconsin State Statute 19.84 Public Notice.

ATTENDANCE: Present with Chairman Perry Goetsch was Supervisors Carl Jaeger, Brian Derge, Jeff Taylor, Kitty Krueger, Clerk Donna Hann and Attorney Stan Riffle. Also, in attendance were about 3 citizens.

ITEM #3: PLEDGE OF ALLEGIANCE

ITEM #4: APPROVAL OF MINUTES – Carl Jaeger made a motion to approve the minutes as presented, seconded by Brian Derge. Motion carried.

ITEM #5: REVIEW AND POSSIBLE APPROVAL OF TREASURER REPORTS FOR:

- A) Town of Ixonia
- B) Utility District #1
- C) Utility District #2

Brian Derge made a motion to approve the treasurer's reports, seconded by Carl Jaeger. Motion carried and placed on file subject to audit.

ITEM #6: COUNTY SHERIFF'S REPORT AND/OR COUNTY SUPERVISOR'S REPORT - No County Sheriff or County Supervisor was present.

ITEM #7: UTILITY DISTRICT #1 AND UTILITY DISTRICT #2

- A) Review and Possible Action on Utility Rate "Rec Charge" for Commercial Properties – Utility Clerk, Jodi Jaeger is asking the Board for Approval to lower the rec charges for Bryant Products and Innovative Picking and to raise the rec charges for eight of the commercial/industrial users who have seen employee growth. The recommendation is being made based on questionnaires returned from the users regarding the numbers of employees. A letter will be sent to the users explaining the rec change and the bill charge will begin with the April 2014 billing. Brian Derge made a motion to approve the adjustments to the recs based on the presentation. Seconded by Carl Jaeger. Motion carried.

ITEM #8: PARK & REC

- A) Review and Possible Action to Appoint Richard Paul to Park & Rec Board – Perry Goetsch made a motion to approve Richard Paul to the Park & Rec Board based on a recommendation by Wes Kehl and the Park & Rec Board. Seconded by Carl Jaeger. Motion carried.

ITEM #9: HWY DEPT

- A) Hwy Report – Highway Superintendent, Dennis Lillge reported that a shipment of salt was received this week that was ordered on January 15. 200 ton are still available on our contract. The Highway Department is getting sand from Cedar Lake Sand and Gravel and mixing it with the salt and calcium chloride. The cost of this mix is around \$329.00 for 15 ton versus \$720.00 for 12 ton of salt. There are some hydraulic problems with the tractor. Parts are on order to fix the tractor at a cost of around \$400. Truck #1 had a steering gear go out that was repaired for around \$600. Dennis Lillge also gave a Utility Report. The 3 generators are installed and running. Cummins came out and did some training with Brian Genz and the Highway Department regarding the functions and switches on the generators. The North Street Lift Station was having pump problems. The impeller was bad. Two new pumps were ordered and should be here in 5 to 6 weeks. The old pumps were around 15 years old.
- B) Review and Possible Action on Purchasing Plow Truck – Dennis Lillge will have information for the Board next month.

ITEM #10: FIRE/EMS DEPT

- A) Review and Possible Action on Auction of Vanner 1050 Watt Inverter and Several Radios – Dave Schilling is asking the Board to approve listing a Vanner 1050 Watt Inverter and Several Radios. He would like to put a reserve price of \$1000 on the Inverter since it is only a year old. Perry thought the radios had been discussed and were going to be thrown away. Dave said he would like to try to get something for them if he can. Carl Jaeger made a motion to allow the Fire Department to list their unwanted merchandise on Wisconsin Surplus. Seconded by Brian Derge. Motion carried.
- B) Review and Possible Action on Updates to Standard Operating Guidelines For Mileage and Meal Reimbursement – Dave Schilling is asking the Board to approve a change in the EMS/Fire SOGs for mileage and meal replacement. He feels the current rate of \$9 for breakfast, \$13 for lunch and \$29 for dinner that was approved is less than required when going to big cities. The proposed change is \$10 for breakfast, \$15 for lunch and \$31 for dinner as well as \$45.75 for first and last day of travel. Carl Jaeger asked if people attending the conventions are paid for attending. Dave Schilling stated that they are not paid at all for the time spent at the convention. Kitty Krueger checked with a dozen other fire departments of which six responded. One fire department gives attendees \$40 a day to spend as they want. Another Fire Department will pay for the full time people but the on call are paid for the convention and classes but they don't pay lodging or food. Another pays for full time and nothing for on call workers. One fire department had no policy at all. Dave Schilling said he had done some checking and found out basically the same thing. Kitty stated she looked at the Dells area for the cost of food and found many places that

fell into the approved rates. Many conventions provide meals. Brian Derge asked how many conventions are attended each year. Dave stated around six to eight big conventions with six to twelve other training opportunities that come up. Generally 3 or 4 people attend. Brian Derge felt a few more dollars more was acceptable considering this is done voluntarily. Brian Derge made a motion to approve Fire Department SOG-65 and EMS SOG-28. Seconded by Carl Jaeger. Motion carried.

ITEM #11: REVIEW AND POSSIBLE ACTION ON DESIGNATED BALANCE FOR END OF 2013. Clerk, Donna Hann is asking the Board to approve the ending balance for all designated accounts. Perry Goetsch asked Dennis Lillge to address the future roads. Part of the designated funds were supposed to be used for Ski Slide Road and North Side Drive but the money for Ski Slide came out of the budget and the North Side Drive project was not done in 2013 but is scheduled to be in 2014. Jeff Taylor made a motion to approve the designated balances for the end of 2013. Seconded by Brian Derge. Motion carried.

ITEM #12: REVIEW AND POSSIBLE ACTION ON COMBINING CHECKING ACCOUNTS – Donna Hann reported to the Board that when the Town Audit was done the auditor suggested we have one checking account for all expenses. The new software currently in use would still be able to keep the balance for the Town and both Utility Districts separate. The audit for Utility #1 and #2 is February 19<sup>th</sup> and 20<sup>th</sup>. Following the audit the goal is to combine all the checking accounts into one by March 1, 2014. Perry Goetsch made a motion to combine all the checking accounts into one. So moved by Carl Jaeger and seconded by Kitty Krueger. Motion carried.

ITEM #13: REVIEW AND POSSIBLE ACTION ON AUTHORIZATION TO WRITE OFF DELINQUENT PERSONAL PROPERTY BILLS. – Donna Hann presented the Board with a list of Delinquent Personal Property taxes not paid in 2013 as well as 2006 to 2011. All taxes in 2012 were paid. Donna will follow up on trying to get these paid but if not collected she is asking the Board to approve writing them off. Carl Jaeger made a motion to approve writing off the delinquent property taxes from 2006 to 2011. Seconded by Jeff Taylor. Motion carried.

ITEM #14: SET DATES – February 19 & 20, 2014 Utility #1 and #2 Audit; February 24, 2014 @ 11:15 Jim Sensenbrenner; February 25, 2014 @ 7:00 pm, Park & Rec Meeting; February 26, 2014 @ 7:00 pm, Planning Commission; March 10, 2014 @ 7:00 pm, Town Board Meeting; February 24, 2014 @ 7:00 pm special meeting with the Town of Concord.

ITEM #17: ADJOURN – Carl Jaeger made a motion to adjourn. Seconded by Brian Derge. Motion carried.

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Chairman, Perry Goetsch

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Supervisor, Jeff Taylor

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Supervisor, Kitty Krueger

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Supervisor, Brian Derge

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Supervisor, Carl Jaeger

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Clerk, Donna Hann