TOWN OF IXONIA MONTHLY TOWN BOARD MINUTES
December 14, 2015

TIME & PLACE: The regular Town Board Meeting of the Town of Ixonia was called to order by Chairman Perry Goetsch at 7:00 P.M. at the Town Hall located at W1195 Marietta Avenue pursuant to notice requirements of Wisconsin State Statute 19.84 Public Notice.

ATTENDANCE: Present with Chairman Perry Goetsch was Supervisors Carl Jaeger, Brian Derge, Jeff Taylor, Peter Mark and Clerk Donna Hann. Also, in attendance were 16 citizens.

ITEM #3: PLEDGE OF ALLEGIANCE

ITEM #4: APPROVAL OF MINUTES – Carl Jaeger made a motion to approve the minutes, seconded by Brian Derge. Motion carried.

ITEM #5: REVIEW AND POSSIBLE APPROVAL OF TREASURER REPORTS FOR OCTOBER AND NOVEMBER:

A) Town of Ixonia
B) Utility District #1
C) Utility District #2

Brian Derge made a motion to approve the treasurer's reports for October and November. Seconded by Carl Jaeger. Motion carried and subject to audit.

ITEM #6: COUNTY SHERIFF'S REPORT AND/OR COUNTY SUPERVISOR'S REPORT – No County Sheriff was present. County Supervisor Amy Rinard was present. Last month Carl Jaeger had asked Amy Rinard about the availability of the Jefferson County Highway Shop on Marietta Avenue to which she replied by sending an email to Donna Hann. The County has started a Jefferson County Area Wide Business Alliance. The County Administrator was in the Ixonia Industrial Park with Governor Scott Walker touring Create A Pack Foods last month and realized how big and vibrant and busy and full the Industrial Park was. He would like to invite a representative of the Ixonia Business Community to be a part of this County Area Wide Business Alliance. Brian Derge stated that the Industrial Park used to have a Business Association for several years but there was not a real need for it. Amy Rinard suggested that Brian Derge might want to consider representing the Ixonia Industrial Park in the Area Wide Business Alliance. Jefferson County is one of the sponsors of a workshop for land use officials being held at UW Whitewater on January 27, 2016

ITEM #7: PLANNING COMMISSION

A) Paul & Mary Jaeger/Shadd & Erika Beotcher, owner; 012-0816-0614-001 & 012-0816-0614-000; Petitioner Seeks To Create A One Acre Lot with a Cul-da-Sac off of Sun-Val Road and change Rezoning to A-3 Agricultural & Rural Residential for the purpose of building a home site. The Parcels are 37.978 acres located at the end of Sun-Val Road currently zoned A-1 Exclusive Agricultural and 2 acres located at N9585 Sun-Val Road; Ixonia zoned A-3 Agricultural Residential. Paul Jaeger explained to the Board that in order to create a one acre lot there would need to be a cul de sac placed at the end of Sun Val Road so that there is a turnaround area. The placement and size of the cul de sac has been approved by Dennis Lillge, Highway Superintendent. Attorney Stan Riffle commented that in order to comply with the one acre minimum the lot boundaries may need to be adjusted because of the area being dedicated to the cul de sac. This request was passed unanimously by the planning commission. Carl Jaeger made a motion to create the lot and change zoning from A-1 to A-3 conditioned upon the dedication and creation of a cul de sac at the end of Sun Val, seconded by Peter Mark. Motion carried.

ITEM #8: PUBLIC HEARING ON THE PETITION FOR THE INCREASE OF 2016 SEWER RATES FOR IXONIA UTILITY DISTIRCT #2, TOWN OF IXONIA, JEFFERSON COUNTY. Perry Goetsch opened the public hearing. Total revenue increase for Ixonia Utility District #2 will be $23,232 which results in a rate increase of 9.3% for 2016. The sewer bill for an average residential customer per quarter will increase from $129.00 to $141.00 or 9.3% which works out to an increase of approximately 13 cents per day in 2016. No public comment was made. The public hearing was closed.

ITEM #9: UTILITY DISTRICT #1 and UTILITY DISTRICT #2

A) Review and Possible Action to Change the Quarterly Rate for Ixonia Utility District #2 to $141.00 effective January 1, 2016 and Amend the 2016 Budget for the Rate Change. Peter Mark made a motion to increase the quarterly rate from $129.00 to $141.00 effective January 1, 2016. Seconded by Carl Jaeger. Motion carried.
B) Utility Operator Report – Brian Genz reported that sand replacement at the Treatment Plant has been completed. $60,000 was budgeted for this project of which $40,000 has currently been paid out. The only bill left to pay is for the spreading of the old sand. A new flush valve was replaced at the Autumn Ridge Lift Station.
C) Engineer Report – No report was given.

ITEM #10: REVIEW AND POSSIBLE ACTION TO RATIFY THE 2016 BUDGET – An amendment needs to be done to the Ixonia Utility District #2 budget for total revenues of $272,976 for sewer usage and $5076.00 revenue from Mary Lane to reflect the 2016 rate increase. Perry Goetsch made a motion to amend the Ixonia Utility District #2 budget to reflect the numbers stated for sewer service increase. Seconded by Peter Mark. Motion carried. Carl Jaeger made a motion to ratify the 2016 budgets. Seconded by Brian Derge. Motion carried.

ITEM #11: REVIEW AND POSSIBLE ACTION TO ACCEPT IMPROVEMENTS OF AUTUMN RIDGE PHASE THREE BY AUTUMN RIDGE DEVELOPMENT LLC. – Cory O'Donnell is seeking acceptance from the Town Board for the improvements completed to Autumn Ridge Phase Three. Per Attorney Stan Riffle, Chris Stamborski, Town Engineer is

recommending in an email dated December 11, 2015 that the Town Board accept the improvements but not issue building permits until As-Built plan drawings have been submitted and approved, the sanitary sewer should be cleaned and televised and the top soil piles removed. Attorney Riffle also is recommending the Town follow the engineer's recommendation. Perry Goetsch asked what Cory O'Donnell what the time frame was for getting these items taken care of. Cory O'Donnell stated that the as built drawings were submitted to the Engineer on Friday. The top soil piles will be removed when weather permits, hopefully before the end of December. The cleaning and televising of the sanitary sewer has been done, Cory is waiting for verification that the reports have been submitted to R.A. Smith. Perry Goetsch asked Attorney Riffle if there should be a condition in regards to the dedication of lands back to the home owners. Attorney Riffle said there were conditions for phase 2 but this is now phase 3. Also, on the plat it is stated "to be discontinued by separate document." As soon as Attorney Riffle has the legal description the vacation process can be done. Brian Derge made a motion to accept the improvements of Autumn Ridge Phase III conditioned upon sign off by the Town engineer with regards to the concerns he raised in his December 11, 2015 email. Seconded by Peter Mark. Motion carried.

ITEM #12: TRANSFER SITE

A) Review and Possible Action on Approving Quote for New Storage Building – At the Town Board's direction, the Recycling Committee obtained quotes for a new recycling building at the Transfer Site. Three quotes were received. One of the quotes was for a little over $29,000, a quote from Luke Pernat Construction was for a little more than $23,000 and a quote from Bontrager Construction was just over $21,000. The committee is recommending the Board approve the quote from Luke Pernat Construction. The initial quote from Pernat Construction indicates $21,800 but after further clarification the insulated commercial door installed price is $1400 and should be added to the original quote bringing the total to $23,200. This includes 26 gauge steel, two gable ends, labor and a garage door opener. Carl Jaeger and Vic Karaliunas both stated that the committee liked the idea of going with someone local. Bontrager Construction would not be able to begin building until March or April whereas Pernat Construction indicated they could begin as soon as the materials arrived. Peter Mark asked if the Town needs to get an accurate quote since things were added and taken out of the original quote. Attorney Riffle stated that the Board approved a contract for the work to be completed at a cost of $23,200 so an updated quote should be given and executed by the Town Chairman and Clerk. Funds for this building will be coming out of the New Equipment Fund that currently stands at $36,000. Carl Jaeger made a motion to go with Pernat Construction and that a new contract be submitted to include the gable ends and the garage door opener for $23,200. Seconded by Brian Derge. Motion carried.

ITEM #13: FIRE DEPARTMENT

A) Review and Possible Action on EMT Basic Applicants Marissa Otterstatter & Joseph Thomas – Dave Schilling is recommending the Board approve Marissa Otterstatter & Joseph Thomas as EMT Basics. Carl Jaeger made a motion to approve Marissa Otterstatter and Joseph Thomas. Seconded by Brian Derge. Motion carried.
B) Review and Possible Action on 2016 Fire Contracts for Town of Watertown and Town of Concord. As part of the budget process Dave Schilling is asking the Board to approve the Fire/EMS contract with Town of Watertown and Town of Concord. Brain Derge made a motion to approve the Fire/Ems contracts with Town of Watertown and Town of Concord. Seconded by Carl Jaeger. Motion carried.
C) Set a Date for Town Board to Meet with Truck Committee – The Fire Department is going through the process of specing out a new fire engine to replace fire Engine #1 that will be 30 years old as of next year. The truck committee would like to meet with the Town Board and go through the specifications and process that has been gone through to arrive at the specifications for the new Engine 1. Dave Schilling is proposing a meeting on Monday, December 28. Peter Mark will not be available. As of January 31, 2016 prices will be going up 3% across the board, therefore the truck committee would like to have this meeting as soon as possible. Jeff Taylor asked how Pierce would be expecting payment if the Board approved a new truck. Dave said typically full payment is made when the contract is signed but he could check with Pierce to see if there are any other options. If a contract is signed, delivery of the new truck would probably be towards the end of 2016. Perry Goetsch asked if the other four board members could meet on December 28 and Peter Mark could meet separately with the truck committee. The meeting will be held at the Fire Station as it is not a Town Board meeting. No decisions will be made, it is an educational meeting with discussion. Any decisions will be made at the January Town Board meeting. It was decided to meet on December 28, 2015 at 7:00 P.M.

ITEM #14: HIGHWAY DEPT

A) Highway Dept Report – The grade laser used for ditching and grade sites was taken in for repair. The unit would be around $900 to repair and is at least 15 years old. After talking with Perry a new one was purchased. New front tires were put on the loader at a cost of $1020. Two new tires were also put on Tanker #7 and the old tires were put on truck #2. Tires on the fire truck don't wear out, they rot out so the highway department takes the tires off of the fire truck after 5 to 6 years and places them on the plow trucks to use them up.
B) Review and Possible Action on Resolution Regarding Change Part of Forest Drive to Woodland Court – Peter Mark made a motion to approve the resolution on changing part of Forest Drive to Woodland Court. Seconded by Peter Mark. Motion carried.
C) Review and Possible Action on Application to Work in Town or Utility District Easements – As a result of Spoerl Trucking doing some drainage work and crossing our utility easement it was decided that an application to work in Town or Utility District Easements was needed. Dennis Lillge is asking the Town Board to approve the application as presented. This application applies to any drainage easement and utility easement controlled by the Town. Carl Jaeger made a motion to accept the application for construction or access in the Town or Utility District Easements. Seconded by Peter Mark. Motion carried.

ITEM #15: REVIEW AND POSSIBLE ACTION ON FIREMAN'S HALL CONTRACT – Brain Derge and Perry Goetsch attended the last Fireman's Hall meeting and spoke with the directors. They would like to continue operating the Fireman's Hall for another year. There are some bookings for 2016 and they are continuing to try and get more. They understand that they will not receive payment from the Town but will use the money received to continue operating and hopefully generate some revenue. Brian Derge will continue to sit on meetings with them and keep the communication going between the Town Board and the group operating the Fireman's Hall. They would lease the Hall from the Town for $1. Brian feels it is better the building be used than just sitting empty and it gives the Town more time to figure out where to go from here. Josh Nettesheim stated that the land contract with the Town is finished this year so the idea is to take the final payment of $50,000 and continue operation of the Hall for an additional year. The Fireman's Hall, Park and Concession Stand would run as it has in the past. Carl Jaeger asked about the furnishings inside the Hall being given to the Town. Dave Loppnow stated that based on a verbal agreement the Town would need to purchase any furnishings inside the hall, such as tables, chairs, etc. Josh Nettesheim stated that he was under the understanding that the furnishings inside the Hall are the personal property of the Fireman's Hall and it would be the discretion of the current board to decide as to what they would want to do, such as first rights of the Town to purchase or someone else. Perry Goetsch asked what it would take to put this together. Attorney Riffle stated that as of July 1, 2016 the Town will own the Fireman's Hall at which time a deed will be executed to reflect new ownership. Attorney Riffle is recommending there be a lease will the details stated such as who is responsible for insurance as well as possible acquisition of personal property. Attorney Riffle suggested that he work with Brian Derge and Perry Goetsch to put together a lease agreement to be brought back to the entire Town Board in January. Peter Mark stated that Park & Rec would like to see a lease beginning July 1st and ending October 2017. Ending a lease in July would be difficult since this is the middle of the park season. Donna Hann asked for clarification on who is responsible for preparing the deed. Attorney Riffle stated that he would take care of doing that. Peter Mark also brought up the fact that currently when the Fireman's Hall rents the pavilion they use the Town's restroom facilities and the Town does not receive any reimbursement for the restrooms. Dave Loppnow responded that Fireman's Hall supplies the water to the restrooms. Attorney Riffle again stated that the details should be discussed and included in the terms of the lease.

ITEM #16: REVIEW AND POSSIBLE ACTION ON 2016 WAGES – Peter Mark made a motion to approve wages for 2016 as presented. Seconded by Jeff Taylor. Motion carried.

ITEM #17: REVIEW AND POSSIBLE ACTION ON POLL WORKERS – Donna Hann is asking the Board to approve the list of poll workers for 2016. Peter Mark made a motion to approve the list of poll workers as presented. Seconded by Carl Jaeger. Motion carried.

ITEM #18: SET DATES – Planning Commission Meeting December 16, 2015 @ 7:00 p.m.; Park & Rec Meeting, December 22, 2015 @ 10:30 a.m.; Ixonia Town Hall will be closed December 24 & 25, 2015 and January 1, 2016; Town Board Meeting Monday, January 9, 2016 @ 7:00 p.m.

ITEM #19: CLOSE SESSION

A) The Purpose of the Closed Portion of the Meeting is to Review Employment Status of a Public Employee. This Portion of the Meeting will be held in Closed Session as Authorized under §19.85(1)© Wis. Stats, specifically employees in the Highway Departmeent – Rescheduled for next month.

ITEM #20: RECONVENE INTO OPEN SESSION ON AGENDA ITEM 19

ITEM #21: ADJOURN – Perry Goetsch made a motion to adjourn. Seconded by Carl Jaeger. Motion carried.

Chairman, Perry Goetsch	Supervisor, Jeff Taylor	Supervisor, Peter Mark
Supervisor, Brian Derge	Supervisor, Carl Jaeger	Clerk, Donna Hann