

**Town of Ixonia
Town Board
Minutes
December 10, 2018**

1. Call to Order, Roll Call and Pledge of Allegiance

Chairman Goetsch called the meeting of the Town of Ixonia Town Board 7:05 p.m.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger, Supervisor Peter Mark and Supervisor Jeff Taylor.

Also Present: Deputy Clerk/Treasurer Jodi Jaeger, Highway Superintendent Dennis Lillge, Utility Plant Manager Jeff Wegner, Fire Chief Dave Schilling, Brandon Foss, Attorney Stan Riffle and Clerk/Treasurer Nancy J. Zastrow

2. Proof of Posting and Notice

The agenda was posted at the Town Hall, Post Office and Ixonia Bank and published in the Watertown Daily Times and also posted on the website.

3. The Public Hearing for Ixonia Utility District #1, Town of Ixonia, Jefferson County, will be held at the Ixonia Town Hall, W1195 Marietta Avenue, Ixonia on Monday, December 10, 2018 @ 7:00 PM. This rate increase will go into effect on January 1, 2019 and will be reflected on the bill due April 20, 2019 for January, February and March usage.

Chairman Goetsch opened the Public Hearing at approximately 7:01 pm. Town Engineer Brandon Foss gave an explanation of the rate study and highlighted several items. Chairman Goetsch then opened the floor to public comments.

Shirley Schultz – W1159 Lewis Lane, Apt. #2 – Ms. Schultz stated she lives in subsidized housing and there are ten apartments within this housing. The \$6.00 per month increase is more than these residents can handle. There is only one sewer line for the whole unit. She stated some homes have 3, 4, 5 people living there and they have one person and pay the same amount. She noted the rates are getting ridiculous. They pay \$400 a month and are the only subsidized housing unit in Ixonia. She noted her daughter lives in Oconomowoc and pays less for sewer than she does.

Chairman Goetsch asked Engineer Foss if each unit is 1 RUE? Yes, each one is separate. Engineer Foss noted that each community pays differently.

Frank McKinley – W1159 Lewis Lane, Apt #6 – Mr. McKinley stated they are on a fixed income and the income is very limited. He feels their situations need to be considered and feels they will suck you dry when you are poor, everyone is taking advantage of the poor and they need some consideration.

Janny Zuvich – W1159 Lewis Lane, Apt. #7 – Ms. Zuvich stated her issue with the increase is that some within their building get less than \$812 per month from social security and the town will be receiving one whole month check just for sewer. She said this is a unique situation with USDA and need subsidy in Ixonia. She noted this is very troubling, there is one pipeline going in/out of the building and is strictly being used for toilet and sink, there is no dishwasher in the units. Seniors do not get food stamps. She stated it is offensive to people who grew up in Ixonia.

Attorney Riffle stated there may be a provision in the ordinance for a meter to be installed to record the outflow. Engineer Foss stated the car wash currently is metered. Attorney Riffle suggested they could also put a meter in for exact flow from their unit. He stated this is one possibility.

Peebles – He stated as a whole this building uses less than the average home in Ixonia for sewer. He is asking for consideration to help the residents in the apartment.

Attorney Riffle noted we can't discuss the options tonight but will direct staff to look into this situation and options.

Chairman Goetsch closed the public hearing at approximately 7:25 pm.

4. Approval of Minutes – November 10th Meeting of the Electors and November 10th Town Board Meeting

Supervisor Mark moved to approve the November 10th minutes for both the Meeting of Electors and the Town Board Meeting as presented. Supervisor Derge seconded the motion and carried.

5. Treasurer's Report

a) Approve November 2018 Financial Report

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the November 2018 Financial Report as presented and to place on file subject to Audit. Motion carried.

6. Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report

There was no representative from the Sheriff's Department present or the County Supervisor to give any report or update.

7. Plan Commission

a) Discussion and Possible Action regarding Site Plan Review for an 14,000 sq. ft addition to K & S Tool located at N8145 Maple Street

Domenico Ferrante from Briohn Design Group – presented the plan for the 14,000 sq. ft addition to K & S Tool. Chairman Goetsch stated Plan Commission approved the plan but there are some items the Town Engineer needs a response to. Discussion followed.

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the site plan for the addition to K & S Tool at N8145 Maple Street contingent on approval from the Town Engineer. Supervisor Mark complimented and stated his appreciation of K & S Tool in providing jobs for the community. Motion carried.

b) Discussion and Possible Action regarding a request received from Ski Slide Storage LLC to add two buildings at the current location at N7777 Ski Slide Road – parcel 012-0816-2534-004 and 012-0816-2534-000 – currently owned by Jack Marks and the addition of three (3) outside parking stalls for outside storage

Mike Herro – 156 Wisconsin Avenue, Oconomowoc – presented his plan to add to the current storage buildings on Ski Slide Road. They will be adding a maxi and mini storage unit. HE also noted they will be increasing the parking by three spots as part of this project. Jack Marks is selling one-acre to Ski Slide Storage LLC for the additional buildings. Chairman Goetsch stated

this was approved unanimously by Plan Commission. Attorney Riffle noted the one acre is being adding by metes and bounds and not a CSM.

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the addition to the existing mini and maxi storage units and the addition of three parking spots. Motion carried.

8. Discussion and Action regarding repairs at Chivaree on Park

a) Approval of contract with DME for installation of Symmetry Vertical Platform Lift in an amount of \$30,890.00

Dan Grote – DME Elevators was present and explained the scope of the project to replace the current handicap lift at Chivaree on Park. He noted the state will need a letter stating the local jurisdiction is okay with replacement of the lift to match the existing lift. The new lift will accommodate most wheelchairs and will fit in the current shaft. The lift will hold 750 lbs. The plan includes making the lift a 3-stop lift. He noted the items included in the project:

- Removal of existing equipment
- Obtain required permits
- Provide Project Manager
- Supplying new doors and frames
- Provide door operators

Items not included and will need to have outside contractor perform:

- Removal of current doors and frames
- Provide carpentry work – construction
- Electrician

Supervisor Mark asked for clarification, DME will provide drawings so the rough opening can be done by a contractor. There will need to be one new opening on the upper level. He also asked who will install the doors. Mr. Grote explained DME will set in place but final installation would be done by our carpenter. Mr. Grote also noted the current call buttons will be replaced. He also noted we will need to have a dedicated phone line for the lift for emergency use.

Supervisor Derge moved, seconded by Supervisor Mark to approve the contract with DME Lift in the amount of \$30,890.00 for installation of a three-stop handicap lift at Chivaree on Park. Motion carried.

b) Approval of contract with Maass Refrigeration for repairs on Upstairs reach-in cooler and Walk-In Cooler & Freezer in Lower Level

This was discussed during the budget workshops in October. Maass Refrigeration has been working on the coolers. Discussion followed.

Supervisor Derge moved, seconded by Supervisor Mark to approve Maass Refrigeration to perform the necessary repairs on the upstairs reach-in cooler and Walk-In Cooler & Freezer in lower level of Chivaree on Park with option #2 in an amount not to exceed \$15,863. Motion carried.

9. Discussion and Action regarding 2018 Budget Amendments

Supervisor Taylor moved, seconded by Supervisor Mark to approve the 2018 Budget Amendments as presented. Motion carried.

10. Utility District

a) Approval of Utility District #1 user fee increase to \$138 per quarter/\$552 annually
Chairman Goetsch explained the board needs to approve the increase from \$120 - \$138 and asked if the board wants to take the Attorney advice and look into low housing rates. Discussion followed.

Supervisor Jaeger noted if we approve a low housing rate the remainder falls on the backs of the other users. Supervisor Taylor feels this would be opening the door for others to request a lower rate. Attorney Riffle stated this is an option and there may already be wording in the ordinance regarding installation of a meter. Discussion continued.

Supervisor Derge moved, seconded by Supervisor Mark to approve the Utility District #1 user fee increase to \$138 per quarter/\$552 annually effective January 1, 2019 and to direct staff to look into if metering is available. Motion carried.

b) Discussion and Approval of the 2019 Utility #1 Budget

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the 2019 Utility #1 budget as presented. Motion carried.

11. Highway Department

a) Discussion and Action to authorize payment to Payne & Dolan for 2018 road construction in the amount of \$788,805.86

Highway Superintendent Lillge presented the payment request for Payne & Dolan. He noted they are holding back \$50,349.31 which is 6% of the total bill. He noted there are a few unresolved issues with Payne & Dolan that he and Engineer Stamborski are working on. He noted the road projects were to be completed by the end of September and they were advised that no paving was to be done in October – they did not begin paving until October 3rd. He noted there is no performance issues, but timing issues with getting the job done timely and he noted with the abundance of rain it hindered the paving and cost more because of additional materials needing to be brought in. Discussion followed.

Supervisor Jaeger moved, seconded by Supervisor Derge to authorize the payment to Payne & Dolan for 2018 road construction in the amount of \$788,805.86. Motion carried.

12. Fire Department:

a) Monthly report for Fire & EMS

Chief Schilling gave the November run report.

b) Discussion and Action regarding SOG #36 & #68 - Pregnancy & Reproductive Health

Chief Schilling noted this SOG was reviewed by Attorney Macy.

Supervisor Taylor moved, seconded by Supervisor Jaeger to approve SOG #36 & #68 – Pregnancy & Reproductive Health as presented. Motion carried.

c) Discussion and Action regarding SOG #18 & #56 – Leave of Absence

This SOG is amended to match the wording in the Pregnancy & Reproductive SOG regarding notification dates. This was a recommendation by Attorney Macy.

Supervisor Jaeger moved, seconded by Supervisor Mark to approve SOG #18 & #56 as presented. Motion carried.

d) Discussion and Action regarding 2019 Fire & EMS Contract with Town of Concord and Town of Watertown

The Town of Concord asked for clarification in the contract regarding non-payment of bills and getting the bill to the township in a timely manner. Discussion followed.

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the contracts with Town of Concord and Town of Watertown and authorize Chairman Goetsch to sign the amended contracts with the updated wording from the Town Attorney. Motion carried.

e) Discussion and Action regarding 2019 Paramedic Intercept Contract with Western Lakes

Chief Schilling explained this is the 2019 contract with Western Lakes for paramedic intercept service. He stated this has been a good working relationship.

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the 2019 Paramedic Intercept Contract with Western Lakes as presented. Motion carried.

f) Ixonia Fire & EMS annual Meeting with elections will be Monday, December 17th @ 6:30 pm

13. Recycling/Transfer Committee

a) Discussion and Action regarding payment to Jefferson County Clean Sweep Program for 2019

Recycling Chairman Karaliunas presented the request for payment of \$1,000 towards the Jefferson County Clean Sweep program. It was asked how many town residents utilize the program. It was noted about 30 residents. Discussion followed.

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the payment to Jefferson County Clean Sweep Program for 2019 as presented. Motion carried.

b) Discussion and Action regarding resignation of Vic Karaliunas from Recycling Committee effective December 31, 2019

Vic Karaliunas has presented the town with his letter of resignation from the Recycling Committee effective December 31, 2019. He has served in this position for over 27 years. He noted there are some important things coming up in fall, renewal of contract for garbage & recyclables, 2020 budget and the DNR Reports.

Chairman Goetsch moved to accept the resignation of Vic Karaliunas from the Recycling Committee with regrets. Supervisor Jaeger seconded the motion and carried.

c) Discussion and Action regarding approval of New Refrigerated Appliance Vendor

V. Karaliunas explained they need to look for a new refrigerator appliance vendor. He stated URT used to take all items including e-waste but have informed us they will no longer take the refrigerator items. He stated the committee has found Refrigerant Recovery to take the items for \$7/unit and will pick up at the site.

Supervisor Jaeger moved, seconded by Supervisor Mark to approve Refrigerant Recovery as the new vendor for removal of refrigerator items. Motion carried.

d) Discussion and Action regarding Memorandum of Understanding with City of Watertown for 2019-2020 programs

V. Karaliunas explained the City of Watertown attorney requested some changes in the original

MOU. Attorney Riffle has reviewed and has no concerns with the changes.

Supervisor Derge moved, seconded by Supervisor Mark to approve as presented. Motion carried.

e) Discussion and Possible Action regarding Fee Change for disposing of mattresses

With the fee charge changing with the City of Watertown for the disposal of mattresses the committee reviewed the current charges for residents using the recycling center to dispose of them. Currently, the town is charging \$12 per mattress and Watertown will charge us \$20. He noted mattresses are not mandated recyclables. The committee is recommending charging \$20 for Queen & King mattresses and \$12 for twin & full size mattresses for disposal.

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the increase for King & Queen size mattress disposal as recommended. Motion carried.

14. Park and Recreation Committee

a) Discussion and Action regarding 2019 contract with Ixonia Youth Baseball, Ixonia Knights and Ixonia Snappers

Supervisor Mark explained the contracts stating these give the teams the right to use the requested fields and lays out the expectations of the teams and the town. Discussion followed.

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the 2019 contract with Ixonia Youth Baseball and Ixonia Knights as presented and to bring back the contract for Ixonia Snappers and Co-Ed League at a future meeting. Motion carried.

b) Discussion and Possible Action regarding removal of tennis courts and fencing per recommendation of Park & Recreation Committee

Supervisor Mark explained the committee is recommending removal of the fencing and asphalt in the tennis courts. He noted the asphalt is in poor condition. The committee is looking for approval from the Town Board and the Highway Department has noted they will be able to remove the asphalt and fencing and will plant the area to grass.

Supervisor Jaeger moved, seconded by Supervisor Derge to authorize staff to remove the tennis courts and fencing per the recommendation of Park & Recreation Committee. Motion carried.

15. Upcoming Meetings:

Town Board Meeting – January 14, 2019

Plan Commission – December 19, 2018

Recycling Committee Meeting – January 8, 2019

Park & Recreation Committee – No December meeting

Ixonia Fire Dept. Officer's Meeting – December 20, 2018

16. Motion to Adjourn

Supervisor Mark moved, seconded by Supervisor Taylor to adjourn the December 10, 2018 Town Board meeting at approximately 9:10 pm. Motion carried.

Respectfully submitted,

Nancy J. Zastrow – Clerk/Treasurer