

**Town of Ixonia  
Town Board  
Minutes  
November 13<sup>th</sup>, 2017**

**1. Call to Order, Roll Call and Pledge of Allegiance**

Chairman Goetsch called the meeting of the Town of Ixonia Town Board 7:00 p.m.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger, Supervisor Jeff Taylor and Supervisor Peter Mark.

Also Present: Deputy Clerk/Treasurer Jodi Jaeger, Highway Superintendent Dennis Lillge, Fire Chief Dave Schilling, Utility Plant Manager Jeff Wegner and Clerk/Treasurer Nancy J. Zastrow.

**2. Proof of Posting and Notice**

The agenda was posted at the Town Hall, Post Office and Ixonia Bank and published in the Watertown Daily Times and also posted on the website.

**3. Notice is hereby given that on Monday, November 13, 2017 @ 7:00 PM the Town of Ixonia Town Board will hold a Public Hearing on the proposed 2018 Town of Ixonia General Fund budget and Utility District #1 and Utility District #2 budget. This Public Hearing will be held at the Ixonia Town Hall, W1195 Marietta Avenue, Ixonia, WI. The proposed budgets are available for inspection at the Ixonia Town Hall, Monday – Thursday from 7:30 AM – 4:30 PM and Fridays from 7:30 AM – 12:30 PM**

Chairman Goetsch called the Public Hearing to order at approximately 7:02 pm. Clerk/Treasurer Zastrow gave an overview of the 2018 budget. Because of an error in notification of the Elector's Meeting, no action can be taken at this meeting.

Chairman Goetsch closed the Public Hearing at approximately 7:13 pm.

**4. Close Public Hearing and table action until November 27<sup>th</sup> @ 7:00 PM for Special Town Meeting of the Electors to approve the Town of Ixonia Levy**

Supervisor Mark moved to table discussion and action on the 2018 Town of Ixonia Budget until November 27<sup>th</sup>, 2017. Supervisor Taylor seconded the motion and carried.

**5. Approval of Minutes – October 9<sup>th</sup> – Town Board, October 16<sup>th</sup> & October 23<sup>rd</sup> – Budget Workshop Notes**

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the minutes as presented. Motion carried.

**6. Treasurer's Report**

- a) Approve September & October 2017 Financial Report
- b) Update on Financials
- c) Presentation of Revenue and Expense Report for October 2017

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the September & October 2017 Financial report as presented and be placed on file subject to audit. Motion carried.

**7. Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report**

County Supervisor Amy Rinard was present and explained the County budget will be presented and approved at the November 14<sup>th</sup> meeting. She noted the levy for the county is \$27,000,000 which is an increase of 1% from 2017. She gave an overview of the budget and noted there is no new borrowing for the County.

She gave an update on the County Highway P project and stated the one (1) mile of Hwy P from Woody Lane to Hwy F will cost approximately \$860,000. She noted the County plans to resurface Cty Hwy CW in 2018 from Hwy SC to the County line. This project will cost \$1.4 million.

The County is pursuing purchasing the ExpressVote voting machine for all municipalities. This will replace the Auto Mark and is part of the 2018 budget.

She also stated the county is planning to set up a Broadband Committee. Ms. Rinard noted during the Strategic Plan process it was noted this is a big concern for rural residents in the county.

There was no representative from the Sheriff's Department present.

**8. Discussion and Action regarding Resolution 2017-01 Authorizing borrowing \$180,000 from Ixonia Bank for three (3) years for Capital projects**

Clerk/Treasurer Zastrow explained she received a quote from First Bank and Ixonia Bank. Ixonia's rate for borrowing is 2.49% to borrow \$180,000 for 3 years. This money will be used to pay for the Town Hall roof repairs, Town Hall parking lot, Fire Dept. Brush Truck and purchase of a new truck for the Highway Superintendent.

Supervisor Taylor abstained from discussion and voting on this item.

**Supervisor Jaeger moved, seconded by Supervisor Mark to approve Resolution 2017-01 Authorizing Borrowing \$180,000 from Ixonia Bank for three (3) years for Capital projects. Motion carried 4-0-1 abstained.**

**9. Discussion and Action regarding the 2018 Service Agreement with Watertown Humane Society**

**Supervisor Derge moved, seconded by Supervisor Jaeger to approve the 2018 Service Agreement with the Watertown Humane Society as presented. Motion carried.**

**10. Discussion and Action regarding the 2018 Fire & EMS contract with Town of Concord and Town of Watertown**

Chief Schilling explained the 2018 contract for the Town of Concord and Town of Watertown. This is based on the levy for Fire/EMS, population and % of calls. This has been sent to the municipalities and we have not received any comments.

**Supervisor Jaeger moved, seconded by Supervisor Derge to approve the 2018 Fire & EMS contract with Town of Concord and Town of Watertown as presented. Motion carried.**

**11. Discussion and Action regarding setting date for observance of Christmas Eve as a holiday for Town Hall staff**

Clerk/Treasurer Zastrow explained according to the Employee Handbook employees get Christmas Eve and Christmas Day as paid holidays and when the holiday falls on a Saturday or Sunday employees are given the day before or after as the holiday. This year Christmas Eve and Christmas Day fall on Sunday/Monday. Staff is looking for direction from the board as to which day to close the Town Hall. Discussion followed.

**Supervisor Derge moved, seconded by Supervisor Taylor to close the Town Hall on Friday December 22<sup>nd</sup> in honor of Christmas. Motion carried.**

**12. Discussion and Action regarding application received from Kristy Kimball dba Chivaree On Park for a Class "B" beer and "Class B" Liquor license for the period of November 14, 2017 – June 30, 2018.**

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the application received from Kristy Kimball dba Chivaree On Park for a Class B beer and Class B liquor license for the period of November 14, 2017 to June 30, 2018. Motion carried.

**13. Discussion and Action regarding a request received from Ixonia-Concord Explorers Snowmobile Club to stake a trail along the west side of drainage ditch adjacent to softball field.**

Supervisor Mark moved, seconded by Supervisor Derge to approve the request received from Ixonia-Concord Explorer Snowmobile Club to stake a trail along the west side of drainage ditch adjacent to softball field. Motion carried.

**14. Utility District**

- a) Discussion and Action regarding authorizing the purchase of Actuators for Mechanical Valves – funding to come from Capital Outlay – 2018

Utility Plant Manager Wegner explained he is asking for permission to order the actuators for Utility District #1 because there is an 8 to 10 - week lead time for delivery of the equipment. He is working with three (3) contractors for installation and will bring the quote back to the board for approval. This would be a 2017 purchase.

**Supervisor Mark moved, seconded by Supervisor Jaeger to authorize the purchase of Actuators for Mechanical Valve as presented. Motion carried.**

**15. Highway Department**

- a) Discussion and Action regarding creation of No Parking on West side of North Street from Marietta Avenue to STH 16 and possible enforcement options

Highway Superintendent Lillge explained with the Elementary School construction, Chairman Goetsch made an Emergency No Parking order on North Street by the school. This is a good idea and signs were put up, but no one is obeying them or enforcing the No Parking. He asked how does the town enforce this? The Fire Department would like to have the west side of North Street from Hwy 16 to Marietta Avenue designated as No Parking, but how can this be enforced. It was agreed to bring back at a future meeting for further discussion.

Discussion followed. It was determined that staff should contact the Jefferson County Sheriff's Department to ask for assistance in enforcement. No formal action was taken.

**16. Fire Department:**

- a) Monthly report for Fire & EMS

Chief Schilling gave the monthly report.

b) Discussion and Action regarding application for Probationary EMT for Gabe Kollmanberger

Chief Schilling explained the department is recommending approval of Probationary EMT Gabe Kollmanberger.

**Supervisor Mark moved, seconded by Supervisor Derge to approve Gabe Kollmanberger as a Probationary EMT. Motion carried.**

c) Discussion and Action regarding approval of Ixonia Fire Station to be a safe haven for the children and staff in the event of a crisis at Ixonia Elementary School

Chief Schilling explained the Ixonia Elementary School has asked to have the Fire Station designated a Safe Haven in the event of an evacuation of the school. The Firemen's Hall was the designated building but with the construction pending they are looking for another location.

**Supervisor Mark moved, seconded by Supervisor Derge to designate the Fire Station as a safe haven for the Ixonia Elementary School in the event of an emergency evacuation. Motion carried.**

**17. Upcoming Meetings:**

- Special Town Meeting of the Electors – November 27<sup>th</sup> @ 7:00 PM
- Town Board Meeting – December 11, 2017
- Plan Commission – November 29, 2017.
- Recycling Committee Meeting – November 14, 2017
- Park & Recreation – November 28, 2017
- Ixonia Fire Dept. Officer's Meeting – November 16, 2017

**18. Motion to Adjourn**

**Supervisor Mark moved, seconded by Supervisor Derge to adjourn the November 13, 2017 Town Board meeting at approximately 7:55 pm. Motion carried.**

Respectfully submitted,

Nancy J. Zastrow  
Clerk/Treasurer