

**Town of Ixonia
Town Board
Minutes
November 12, 2018**

1. Call to Order, Roll Call and Pledge of Allegiance

Chairman Goetsch called the meeting of the Town of Ixonia Town Board 7:05 p.m.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger, Supervisor Peter Mark and Supervisor Jeff Taylor.

Also Present: Deputy Clerk/Treasurer Jodi Jaeger, Highway Superintendent Dennis Lillge, Park & Recreation Andrew Beaudette, Fire Chief Dave Schilling, Asst. Chief Josh Nettesheim, Brandon Foss and Jeff from R.A. Smith, Attorney Stan Riffle and Clerk/Treasurer Nancy J. Zastrow

2. Proof of Posting and Notice

The agenda was posted at the Town Hall, Post Office and Ixonia Bank and published in the Watertown Daily Times and also posted on the website.

3. Approval of Minutes – October 8th, 2018 Town Board Meeting & October 15th & October 22nd Town Board Meeting & Budget Workshop

Supervisor Mark moved, seconded by Supervisor Derge to approve the October 8th, October 15th and October 22nd, 2018 minutes as presented. Motion carried.

4. Treasurer's Report

a) *Presentation of Revenue and Expense Report for October 2018*

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the Financial Report as presented and to place on file until Audit. Motion carried.

5. Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report

Jefferson County Supervisor Amy Rinard gave highlights of the Jefferson County 2019 Budget. She stated it will be presented for approval on Tuesday, November 13, 2018. There were several items of interest in the upcoming budget:

- There has been an increase in sales tax revenue
- Equalized value increase for Jefferson County
- County Employees have joined in a buying pool for Health Insurance
- Capital Budget – proposed study for the 9-1-1 Emergency Service
- Road Projects – Cty Hwy B – 23 miles from Dane County to Waukesha, there is no borrowing for the Capital projects
- Jefferson County debt is \$14 million
- Levy – mill rate - \$3.99/thousand of equalized value

Supervisor Rinard also explained the State DOT has asked Jefferson County to take over the care of Wayside Park on STH 16. The Jefferson County Park Committee will discuss this further and bring a recommendation to the full board.

6. Plan Commission:

- a) *Discussion and Possible Action regarding an application received from Gregory & Tara Rupnow for a preliminary survey review to create three (3) lots within existing R-2 zone location N8538 Hawthorne Drive. PIN 012-*

0816-1643-000

Greg and Tara Rupnow were present. They explained they want to create 3 lots on Hawthorne Drive from the existing lot. No rezoning is required, it is already zoned R-2.

Supervisor Mark asked if the proposal meets the minimum acreage. Chairman Goetsch confirmed they meet the minimum. Chairman Goetsch stated there was no recommendation from the Plan Commission because they had concerns for a cul-de-sac. Supervisor Jaeger asked if there is room for a cul-de-sac. Highway Superintendent Lillge stated the cul-de-sac would need 90' at the top for the turn around and would also require a 120' r-o-w, it has to meet the minimum square footage for a cul-de-sac.

Supervisor Derge asked Chief Schilling for his perspective. Chief Schilling explained Hawthorne Drive is a substandard road and it takes a six (6) point turn to get in/out of road. Chief Schilling stated they have been up there for rescue calls with 701 and it was difficult to maneuver the ambulance. He stated without a cul-de-sac we will be adding to an existing problem.

Supervisor Mark stated that in order to put a cul-de-sac in, we will need land dedication from property owners. Supervisor Taylor stated he drove up to look at the area and said it was a tight fit.

Tara Rupnow stated another property on Hawthorne Drive was rezoned to R-2 and a lot was created in 2007 at the other end of Hawthorne Drive, but they were not required to put in a cul-de-sac. Greg Rupnow stated he would be willing to sell property to the town. Supervisor Derge stated that what was viable in 2007 has changed over the years, equipment is larger than in the early 2000 and requires a larger area to turn around.

Chairman Goetsch asked the board if they want to consider purchase of the land. Supervisor Mark stated in the past land has been dedicated from the land owner.

Attorney Riffle stated this is an economic decision for the property owner who is seeking a profit in the sale. He noted the standard to provide public safety and that the developer creates a cul-de-sac or improves the road.

There were no other questions from the board.

Jeff Wegner – W1226 Jolly Court – Mr. Wegner stated that not long ago a developer wanted to subdivide on Jolly Court and the dedication of land for a cul-de-sac was the only way he was going to get the land division.

Supervisor Taylor stated whether it is two more homes or not, the road has a problem.

Supervisor Taylor moved to approve the request. The motion failed due to lack of second.

Supervisor Derge stated we can't keep going forward and we need to look what will make the road better or right. He feels there needs to be some give and take.

Mr. Rupnow stated he has been through this before twenty years ago. Why is he burdened with it all – if it doesn't go forward the road still isn't improved.

Supervisor Derge moved to not go forward with request. Motion dies for lack of second.

Attorney Riffle explained this is a public safety issue to have a cul-de-sac. Chairman Goetsch stated if the Rupnow's want to come back next month and bring a presentation to the board we can put them on the agenda.

Mrs. Rupnow clarified that the town is not likely to approve the request unless they dedicate land for a cul-de-sac.

It was noted the Rupnow's are welcome to call Chairman Goetsch or Town Board members between now and the next meeting to see how they can work together to get the proposal approved.

- b) Discussion and Possible Action regarding an application received from Thomas J. Schlieve and Collen M. Schlieve to create a 0.56-acre A-3 zone from an existing Natural Resource zone to incorporate it with the existing lot at W1967 Mystic Ct. PIN 012-0816-0834-000
- c) Discussion and Possible Action regarding an application received from Thomas J. Schlieve and Collen M. Schlieve for a preliminary survey review to redraw the property lines for a contemplated purchase of Lot 1 and Outlot 1. PIN 012-0816-0834-000

Attorney Christopher Koppes presented the plan to revise the CSM on Mystic Court on behalf of the Schlieve family. They are looking to have the CSM lot lines redrawn and to rezone .56 acres from Natural Resource to A-3 zoning.

Chairman Goetsch noted the Plan Commission passed the request.

Greg Rupnow asked about a cul-de-sac on this property. It was explained there is a cul-de-sac but this is a private road and is not maintained by the town.

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the request to create a .56-acre A-3 zone from existing Natural Resource zone to incorporate with the existing lot at W1967 Mystic Court and to rezone .56 acres from Natural Resource to A-3 zoning. Motion carried.

7. Presentation by Town Engineer Brandon Foss regarding MS-4 Stormwater Project

Brandon Foss and Jeff Mazanec gave a presentation on the MS-4 program. They have been working on this project for the past two years. They stated this is a state-wide mandated program.

It was noted the town will need to adopt ordinances to allow inspections regarding stormwater management. There are four steps for implementation and enforcement:

- 1) Adopt ordinance
- 2) Inspection of construction site
- 3) Receive complaints from public
- 4) Review plans

They explained there is help available through the EPA, DNR and Environmental groups and they have sample ordinances.

Attorney Riffle explained the stormwater program is for impervious surfaces and that not all land in the town is included in the MS-4 program. Discussion continued.

Matt Taylor – N8202 Pritchard Farm Road – Mr. Taylor asked about the educational aspects and if this included Ag areas. Attorney Riffle stated the permit does not have control over Ag lands.

There were no other questions. No action is required at this time.

8. Presentation by Town Engineer Brandon Foss regarding Utility District #1 rate study and setting date for Public Hearing on rate increase

Town Engineer Brandon Foss explained the Utility #1 Rate Study. He noted the flow into the plant has increased over 12,000 gallons daily. The plant is currently at capacity. The rate study included the number of units, budget and upcoming study for a new plant. The proposed rate is \$138 per quarter, this is an increase from the current \$120 per quarter.

The board agreed to have the Public Hearing for the rate increase on December 10th, 2018 @ 7:00 pm.

9. Discussion and Possible Action regarding adoption of the 2019 Town of Ixonia Budget

a. Discussion and Possible Action regarding General Fund 2019 budget

The Town Board conducted two budget workshops to review the 2019 budget. Clerk/Treasurer Zastrow gave a brief explanation on the budget.

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the 2019 General Fund budget as presented. Motion carried.

b. Discussion and Possible Action regarding Utility District #2 2019 budget

Supervisor Jaeger moved, seconded by Supervisor Mark to approve the 2019 Utility District #2 budget as presented. Motion carried.

10. Discussion and Possible Action regarding Resolution 2018-08 Adopting the Town of Ixonia 2019 Town Budget

Supervisor Mark moved, seconded by Supervisor Derge to approve Resolution 2018-08 Adopting the Town of Ixonia 2019 Town Budget. Motion carried.

11. Discussion and Action regarding a request received from Ixonia-Concord Explorer Snowmobile Club for permission to stake a trail on the west side of the drainage ditch adjacent to the Ixonia Firemen's Softball field for the snowmobile season 2018-2019

Supervisor Jaeger moved, seconded by Supervisor Mark to approve the request from Ixonia-Concord Explorer Snowmobile Club for permission to stake a trail on the west side of the drainage ditch adjacent to the Ixonia Firemen's Softball field for the snowmobile season 2018-2019. Motion carried.

12. Discussion and Action approving the application form to be used for Transportation of Manure permit

Chairman Goetsch explained the permit and stated staff updated the current right-of-way permit to be used also for the Transportation of Manure. Supervisor Mark asked if the culverts are indicated on the permit. The applicant will need to provide detail of where the hoses will be laid in the r-o-w.

Donna Hann – W2011 Cty Hwy CW – Ms. Hann asked the board to read out-loud the items on the permit application.

Attorney Riffle asked why the board is dealing with a form? Chairman Goetsch explained it was being brought to the board to review and comment if they want any additions to the application. Supervisor Jaeger stated if the town has an issue with an application it can always be amended.

Supervisor Mark moved, seconded by Supervisor Jaeger to approve the Transportation of Manure Permit as presented. Motion carried.

13. Discussion and Action approving Resolution 2018-09 – Fee Schedule

Along with the Manure Transportation application there is a fee. Staff can support a \$50.00 fee which needs board approval to implement.

Supervisor Taylor moved, seconded by Supervisor Mark to approve Resolution 2018-09 Fee Schedule as presented. Motion carried.

14. Discussion regarding a request from Sesquicentennial Committee regarding using funds from former committee to construct a building to display the Fire Department Hand Pumper

Supervisor Jaeger explained that he has been contacted by Tom Reiss regarding the old fire department hand pumper. The Sesquicentennial fund has \$37,000 and they would like to construct something to house and display the hand pumper. They are looking for feedback from the board. Supervisor Derge stated the pumper is a neat piece of equipment and it would be nice to display.

Supervisor Jaeger said the committee wants to have it displayed for the community to see. If any board members or community members have ideas please talk to Supervisor Jaeger.

No action was taken.

15. Discussion and Action regarding 2018-2019 Operator License applications:

Robert Pagel – Ixonia Pub; Jennifer Schindler – Ixonia Pub; Jessica Cox – The Chivaree

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the Operator Licenses as presented. Motion carried.

16. Discussion and Action regarding Special Event Application from Sean K. Osborne – Silver Circle Sports Events, LLC for Lake Country Triathlon on August 10, 2019 from 6:30 am – 2:30 pm

Sean Osborne was present and explained his application. He explained they are adding an event to the race, but the only portion in the Town of Ixonia will be the bike race. He noted the Sheriff Department man the intersections.

Supervisor Taylor noted the foot race will involve Oosty and Greentree which are also located in the Town. He stated these roads are pretty narrow and if using both sides of the road may make it difficult for residents. He asked if there could be a different route. Mr. Osborne explained the race starts at 6:30 am and the cut-off end time is 2:30 pm. Discussion followed.

Supervisor Mark moved to approve the Special Event application for Silver Circle Sports Event, LLC on August 10, 2018 and to take the comments from the board into consideration. Motion dies due to lack of second.

Mr. Osborn asked what the main concern is from the board. He stated the course is limited to 650 participants for the event. He said he would send out notification to the residents in the area so they have advanced notice of the race.

Supervisor Derge moved to approve the application as presented. Supervisor Jaeger seconded the motion and carried.

17. Fire Department – Chief Dave Schilling

a) October 2018 Monthly Activity report for Fire & EMS

Chief Schilling explained the department responded to 26 calls in October. They are on pace for a record-breaking year for Fire & EMS calls.

18. Highway Department – Highway Superintendent Dennis Lillge

a) Update on 2018 Road Projects

Highway Superintendent Lillge updated the board on the road projects. He noted shouldering was finished last week. A meeting is scheduled with Town Engineer Chris Stamborski and Payne & Dolan regarding the construction and quantity issues with the bill. No action was taken.

b) Discussion and Possible Action regarding approval of purchase of T770 T4 Bobcat Compact Track Loader to be purchased in 2019 for an amount not to exceed \$5,000.00

Highway Superintendent Lillge explained he was able to negotiate the price of a replacement Bobcat Loader to \$5,000.00 and he is looking for approval for ordering the skid loader. He wants to get the order in to beat any price increases. The earliest delivery would be the end of February.

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the purchase of a T770 T4 Bobcat Compact Track Loader as presented. Motion carried.

19. Upcoming Meetings:

Town Board Meeting – December 10th, 2018 @ 7:00 pm

Plan Commission – November 28, 2018 @ 7:00 pm

Recycling Committee Meeting – November 12, 2018 @ 1:00 pm

Park & Recreation Committee – November 28, 2018 @ 7:00 pm

Ixon Fire Dept. Officer's Meeting – November 15, 2018 @ 6:30 pm

Park & Recreation Workshop with Summer Teams – November 13th @ 7:00 pm

20. Motion to Adjourn

Supervisor Mark moved, seconded by Supervisor Derge to adjourn the November 12, 2018 Town Board meeting at approximately 8:55 p.m.

Respectfully submitted,

Nancy J. Zastrow
Clerk/Treasurer