

**Town of Ixonia
Town Board Budget Workshop
Minutes/Notes
October 15th, 2018**

1. Call to Order, Roll Call and Pledge of Allegiance

Chairman Goetsch called the meeting of the Town of Ixonia Town Board 6:00 p.m.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger, Supervisor Peter Mark and Supervisor Jeff Taylor.

Also Present: Deputy Clerk/Treasurer Jodi Jaeger, Wes Kehl – Park & Rec Chairman, Vic Karaliunas – Recycling Committee Chairman, Fire Chief Dave Schilling, Utility Plant Manager Jeff Wegner and Clerk/Treasurer Nancy J. Zastrow

2. Park & Recreation Budget – Wes Kehl

Park & Recreation Chairman Kehl presented the 2019 budget. He noted the big-ticket item for 2019 is the possible purchase of a new mower and also the re-keying of the park buildings.

3. Transfer Site Budget – Vic Karaliunas

Recycling Committee Chairman Karaliunas presented the 2019 budget. He noted their contract with Waste Management will expire in 2019 and they will work on securing a new contract maybe saving some money. He also noted in the budget for Building Maintenance are funds for replacement of 4 new roll-up doors on the buildings. He also asked to have an additional line item created for the freon/appliance fees.

4. Utility District #1 & #2 – Jeff Wegner & Jodi Jaeger

Utility Plant Manager Wegner presented the 2019 budget for Utility #1. He is asking for an increase of pay and also the incorporation of his certification in his hourly wage. He is also incorporating a generator at Deer Park and a concrete pad for under the generator and he would like to purchase a GPS rover which would help with his utility locates.

Clerk/Treasurer Zastrow explained the revenue numbers incorporate the recommended increase for Utility #1 users from \$120 - \$138. If the increase is not approved, the budget will need to be amended to reflect the decrease in revenue.

Deputy Clerk/Administrative Assistant to Utility Jaeger presented the Utility #2 budget. She noted the 4% increase in license fees and also noted the televising of laterals is to be done in 2019.

5. Town Hall Budget – Nancy Zastrow

Clerk/Treasurer Zastrow explained the Town Hall budget, she included a 3% raise for staff in the budget. She noted the health insurance plan will be Dean Health for 2019 with a savings of over \$6,000 for the town. Re-valuation was included in the budget. This was approved for a four-year payment for the re-val. Zastrow also noted she is working on property & liability insurance rates to make sure we are properly covered and it may affect the current premium.

6. Highway Department Budget – (Dennis will not be in attendance)

Clerk/Treasurer Zastrow explained the Highway budget. She noted a 3% raise was included for highway staff. She noted the increase in fuel and also salt/sand which reflects increasing charges. Also included is a Skid Steer – which is part of the program. Unfortunately, they do

not make the same model of Skid Steer to trade-in, it would be a payment of \$6,000 to upgrade. She noted Highway Superintendent Lillge will attend the next meeting.

7. Fire Department Budget – Chief Dave Schilling

Chief Schilling presented the 2019 Fire & EMS budget. He noted the department is on pace for 280-300 calls in 2018. He explained some of the general line item increases and stated within the capital improvement line item is an upgrade to the hose dryer that will be able to also dry the turn-out gear at a cost of \$4,750 and also repair of the parking lot. He explained the SCBA replacement and noted they are applying for another FEMA grant which is a 95% grant and 5% for the municipality. Chief Schilling also noted a proposed increase for staff.

After the presentations the board discussed wages for the departments. It was determined to authorize a 3% wage increase for Clerk/Treasurer, Highway Superintendent, General Highway Employees and Transfer Site employees. Discussion was held regarding the recommended increase for Utility Plant Manager and the Administrative Assistant. After considerable discussion it was determined to increase the Plant Manager wage by \$2.00, but to leave the operator certification amount as a monthly payment. It was also determined to increase the Administrative Assistant wage by 5%.

8. Discussion and possible action regarding Park & Recreation/Highway staff and offering full-time employment.

Discussion was held regarding hiring Andrew Beaudette full-time with his hours split between Park & Rec and the Highway Department. A suggestion was made to eliminate the Park & Recreation board and have it run the same as the Utility Districts. A suggestion was also made to cut the part-time Highway employee hours to 800 hours.

The board verbally agreed to hire Andrew Beaudette as a full-time employee. This will be on the October 22nd meeting for official action.

The board also discussed the Transfer Site budget. They are relying on a large amount to come from user fees, but the users are going down. The consensus was as long as it remains a net zero budget and they are not asking for any revenue from the town levy, the board will continue to monitor.

The budget as presented shows a deficit of \$27,408. It was suggested to balance the budget to remove the \$6,000 for the skid loader and to reduce the part-time highway hours to 800 and also to find out the amount of the MS-4 grant as additional revenue.

9. Capital Projects for 2019

There were no capital projects for discussion in the 2019 budget.

There being no further discussion items, Supervisor Mark moved, seconded by Supervisor Derge to adjourn the Budget Workshop at approximately 8:55 pm.

Respectfully submitted,

Nancy J. Zastrow
Clerk/Treasurer