

**Town of Ixonia  
Minutes  
August 8<sup>th</sup>, 2016**

**1. Call to Order, Roll Call and Pledge of Allegiance**

Chairman Goetsch called the monthly meeting of the Town of Ixonia to order at 7:00 p.m. Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger and Supervisor Jeff Taylor. Supervisor Peter Mark was excused absent.

Also Present: Fire Chief Dave Schilling, Highway Supervisor Dennis Lillge, Deputy Clerk/Treasurer Jodi Jaeger, Attorney Stan Riffle, Assistant Fire Chief Josh Nettesheim and Clerk/Treasurer Nancy J. Zastrow. Also in attendance were 6 residents.

The Pledge of Allegiance was recited.

**2. Proof of Posting and Notice**

Notice of the postings was confirmed and read at the meeting.

**3. Approval of Minutes – June 13, 2016 and July 11, 2016**

Supervisor Taylor moved, seconded by Supervisor Derge to approve the June 13, 2016 minutes as presented. Motion carried 4-0. Supervisor Mark absent.

**Supervisor Jaeger moved, seconded by Supervisor Derge to approve the July 11, 2016 minutes as presented. Motion carried 4-0. Supervisor Mark absent.**

**4. Treasurer's Report**

*a) Approve February 2016 Financial Report*

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the February 2016 Financial Report as presented. Motion carried 4-0.

*b) Update on Financials*

*c) Presentation of Revenue and Expense Report for July 2016*

No action was taken on item b & c.

**5. Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report**

There was no one in attendance to give a report.

**6. Plan Commission:**

*a) Discussion and Action regarding a recommendation from the Plan Commission for Joshua Fye to build a garage 13 feet from a side lot line in the A-1, Agricultural Zone at W1789 County Road CW*

Chairman Goetsch explained Josh Fye is seeking a variance to utilize the existing foundation to build a garage. He reported Plan Commission approved this request.

**Supervisor Jaeger moved, seconded by Supervisor Derge to approve the request from Joshua Fye to build a garage 13 feet from a side lot line in the A-1, Agricultural Zone at W1789 County Road CW. Motion carried.**

**7. Discussion and Possible Action regarding continuation of using CDARS for investment of municipal funds with First Bank Financial Centre**

Gary Sherwin and Todd Schied were present from First Bank Financial Centre. They gave an explanation of the difference between the current CDARS program and creating a Sweep account for town funds. It was presented the Sweep program will generate higher interest for the town and will still have a level of financial security with collateralization. Discussion followed.

**Supervisor Taylor moved, seconded by Supervisor Jaeger to discontinue the CDARS program and open a sweep account for these funds with First Bank Financial Centre. Motion carried.**

**8. Discussion and Possible Action regarding contract with Official Payments to allow credit card payments for utility payments, tax payments, permits and licenses with the Town of Ixonia**

Clerk/Treasurer Zastrow explained the town has received many requests to allow payments with credit and/or debit cards. She has previously worked with Official Payments and recommends utilizing them for credit/debit services. Discussion followed.

The contract states the charge to utilize the service for tax, building permit and licensing would be 2.70% of the total amount. There was concern from the board this percentage could make it cost prohibitive for our customers to utilize the service. Zastrow explained her understanding is it would be wither the

percentage of the flat rate. The board asked her to get clarification and to have Attorney Riffle review the contract after clarification before signing.

**Supervisor Derge moved, seconded by Supervisor Jaeger to approve a contract with Official Payments to provide credit/debit card services after approval of Town Attorney and to authorize staff to purchase the credit card scanner. Motion carried 4-0.**

**9. Discussion and Possible Action to approve Resolution 2016-02 Establishing a Deferred Compensation Plan with North Shore Bank**

Clerk/Treasurer Zastrow explained this program is another option for staff to invest in a deferred compensation program. The only cost to the Town will be the check for the employee contribution.

Supervisor Taylor moved, seconded by Supervisor Jaeger to establish a Deferred Compensation program with North Shore Bank. Motion carried.

**10. Discussion and Update regarding a request for tax refund received from Michael Wershay for Assessor error in the amount of \$114.29 for 2014 and 2015**

Clerk/Treasurer Zastrow explained Mr. Wershay brought information forward noting his assessment has been incorrect since he purchased his home. This was corrected for the 2016 assessment, but he is requesting credit for previous year error's. The amount is not enough to submit to the State of Wisconsin to recoup, it is up to the board if they would like to refund any overpayment of taxes. This is considered a palpable error.

Attorney Riffle stated he would like a resolution to be adopted regarding this, he can provide the document to the Clerk. He also noted the board does not have to agree to any refund. Discussion followed.

**Supervisor Derge moved, seconded by Supervisor Jaeger to refund Michael Wershay in the amount of \$114.29 and to authorize Chairman Goetsch to sign the resolution. Motion carried 4-0.**

**11. Discussion and Update on recodification of Town of Ixonia Ordinances**

The updates have been sent to MuniCode and staff is waiting for them to advise the next step. This will come to the board as an ordinance updating the code book. Attorney Riffle will assist the Clerk in the property notice and wording.

No formal action was taken.

**12. Highway Department:**

*a) Update on Road projects – Seal Coating, Asphalt and Park Street*

Hwy Superintendent Lillge gave an update on the paving of Northside Drive and Gopher Hill Road. He also gave an update on the Park Street project and noted the contractors are aware of Town & Country Days.

Lillge also gave an update on the auction of Town items. Items will be picked up this week.

**13. Fire Department:**

*a) Discussion and Possible Action regarding change order for New Fire Engine*

Assistant Chief Nettlesheim explained the change order for the new Fire Engine. Discussion followed.

**Supervisor Jaeger moved, seconded by Supervisor Taylor to approve the change orders as presented. Motion carried.**

*b) Discussion and Possible Action regarding Mutual Aid agreement with Dousman Fire District and Oconomowoc Fire & EMS*

Chief Schilling explained he has worked with the Dousman Fire and Oconomowoc Fire Departments to provide mutual aid to the Town of Ixonia per State Statute. Dousman and Oconomowoc will cover the Ixonia territory if the department is short staff. They have four stations to provide coverage. There is no additional charge to the departments for this service. They also utilize LifeQuest for billing purposes which is the same as we currently use. He noted Attorney Riffle has reviewed the contract and approves.

**Chairman Goetsch moved, seconded by Supervisor Jaeger to approve the Mutual Aid Agreement with Dousman Fire District and Oconomowoc Fire & EMS as presented. Motion carried 4-0.**

*c) Discussion and Possible Action regarding Advanced Life Support Agreement with Dousman Fire District*

Chief Schilling explained this is to provide Advanced Life Support to the Ixonia Fire/EMS area. This agreement is for billing the patient.

**Supervisor Jaeger moved, seconded by Supervisor Derge to approve the Advanced Life Support Agreement with Dousman Fire District as presented. Motion carried 4-0.**

d) Update on monthly report for Town of Ixonia, Town of Watertown and Town of Concord  
Chief Schilling explained this report is being provided to the Town of Watertown and Concord. It will indicate all activity of the department. This was a request from the Town of Watertown. The report will be presented monthly to the Town Board.

No action was taken.

**14. Discussion and Possible Action regarding application for Temporary Class “B” Beer and Wine License:**

**a) Ixonia Knights Baseball – Cruisin’ BP Annual Car Show – September 10, 2016**

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the temporary Class “B” Beer and Wine license as presented. Motion carried 4-0.

**15. Discussion and Possible Action to approve Operator Licenses:**

Jaden Thaw – Cruisin ’16 BP

Austin Adcock – Ixonia Pub

Staff recommends approval of the two applications for Operator Licenses.

**Supervisor Jaeger moved, seconded by Supervisor Derge to approve the applications for Operator Licenses as presented. Motion carried 4-0.**

**16. Discussion and Possible Action regarding Special Event applications**

a) Tall Pines Conservancy Cycling Fundraiser on Saturday, August 20<sup>th</sup>, 2016

b) Cruisin’ BP Car Show on Saturday, September 10, 2016

Staff will call the applicant for the Cycling Fundraiser on August 20<sup>th</sup> and make them aware of the seal coating being done on Wisconsin Avenue.

**Supervisor Taylor moved, seconded by Supervisor Derge to approve the Special Event applications submitted by Tall Pines Conservancy Cycling for August 20<sup>th</sup> and Cruisin ’16 BP on September 10, 2016. Motion carried 4-0.**

**17. Upcoming Meetings:** *Town Board Meeting – September 12, 2016*

*Plan Commission – August 24, 2016*

*Recycling Committee Meeting – August 9, 2016*

*Park & Recreation – August 23, 2016*

**18. Motion to Adjourn**

Supervisor Jaeger moved, seconded by Supervisor Derge to adjourn the August 8<sup>th</sup> Town Board meeting at approximately 8:04 p.m. Motion carried 4-0.

Respectfully submitted,

Nancy J. Zastrow  
Clerk/Treasurer