

**Town of Ixonia  
Town Board  
Minutes  
July 23, 2018**

**1. Call to Order, Roll Call and Pledge of Allegiance**

Chairman Goetsch called the meeting of the Town of Ixonia Town Board 7:00 p.m.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger and Supervisor Jeff Taylor.

Also Present: Deputy Clerk/Treasurer Jodi Jaeger, Utility Plant Manager Jeff Wegner and Clerk/Treasurer Nancy J. Zastrow

Absent: Supervisor Peter Mark

**2. Proof of Posting and Notice**

The agenda was posted at the Town Hall, Post Office and Ixonia Bank and published in the Watertown Daily Times and also posted on the website.

**3. Discussion and Possible Action regarding a request for a Class A Beer and Liquor License for Station Ixonia, W1168 STH 16, Ixonia – Himmat Singh Dhillon, Agent.**

Clerk/Treasurer Zastrow explained the application and noted staff recommends approval.

**Supervisor Derge moved, seconded by Supervisor Jaeger to approve the Class A Beer and Liquor License for Station Ixonia, W1168 STH 16 – Himmat Singh Dhillon, Agent. Motion carried 4-0 – Supervisor Mark absent.**

**4. Discussion and Possible Action regarding Operator License for Anne Adams – Ebert’s Greenhouse.**

Clerk/Treasurer Zastrow stated staff recommends approval of the application for Anne Adams.

**Supervisor Jaeger moved, seconded by Supervisor Derge to approve the Operator License application for Anne Adams – Ebert’s Greenhouse as presented. Motion carried 4-0 Supervisor Mark absent.**

**5. Presentation of 2017 Audit for General Fund, Utility District #1 and Utility District #2 by Johnson Block CPA – Tara Bast and Jeff Osvog**

The 2017 Audit was presented by Tara Bast and Jeff Osvog from Johnson Block CPA. They explained the General Fund, Utility #1 and Utility #2 audit.

It was noted the town should adopt a Fund Balance Policy. The current Fund Balance is approximately six (6) month. Recommendations are to have a fund balance of three – four months of operating expenses.

Chairman Goetsch asked for guidance on what reports the board should be seeing monthly to assure them of the towns financials. It was noted a Budget to Actual report, disbursement of checks, payroll, cash balances, journal entries to cash and review bank reconciliation reports.

No formal action was taken.

**6. Discussion and update on Treatment Plant expansion and/or replacement with Utility Plant Engineer – Donahue Engineering**

Jeremy Cramer from Donahue was present and discussed the progress on the Facility Plan for the Utility District. He explained that Nathan, Natalie, Jeff and Jeremy toured the Utility #1 plant and the lift stations for the town.

Nathan Cassidy explained the key steps are to assess everything the town currently has and the potential service area for 20 years and beyond. The state requires the twenty-year projection, but they like to look out further. He noted the DNR will be quite involved with the rate impacts of a new plant.

It was noted Donahue will submit an Intent to Apply for state funding through the Clean Water Fund. This will need to be filed in the next few months.

Vic Karaliunas – asked if there are any plans to include Utility #2 with Utility #1. The study will show all the options for the board to review. They are looking at everything.

Chairman Goetsch noted the board looks forward to their findings for the needs of the community.

No action was taken.

**7. Motion to Adjourn**

Supervisor Derge moved, seconded by Supervisor Jaeger to adjourn the July 23<sup>rd</sup> Town Board meeting at approximately 8:00 p.m. Motion carried.

Respectfully submitted,

Nancy J. Zastrow  
Clerk/Treasurer