

**Town of Ixonia  
Minutes  
July 11, 2016**

**1. Call to Order, Roll Call and Pledge of Allegiance**

Chairman Goetsch called the monthly meeting of the Town of Ixonia to order at 7:00 p.m. Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger, Supervisor Peter Mark and Supervisor Jeff Taylor.

Also Present: Fire Chief Dave Schilling, Highway Supervisor Dennis Lillge, Deputy Clerk/Treasurer Jodi Jaeger, Attorney Stan Riffle, Recycling Chairman Vic Karaliunas and Clerk/Treasurer Nancy J. Zastrow. Also in attendance were 6 residents.

The Pledge of Allegiance was recited.

**2. Proof of Posting and Notice**

Notice of the postings was confirmed and read at the meeting.

**3. Approval of June 13, 2016 Minutes**

The minutes distributed to the board were not complete. This will be put on the agenda for approval at the August 8<sup>th</sup> meeting.

**4. Treasurer's Report**

a) Update on Financials

Clerk/Treasurer Zastrow reported she has not worked on the financials at this time. She will have a report for the August meeting. She is still working with the two banks to get proper authorization on the accounts.

b) Presentation of Revenue and Expense Report for June 2016

The revenues and expense report were presented and included in the agenda packet for the board members to review. There were no questions regarding the report. No action was taken.

**5. Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report**

Jefferson County Supervisor Amy Rinard was present. She updated the board about the recent meeting on the Bike Trail. She stated there were 89 people in attendance at the meeting. She explained the recently announced budget cuts to the UW Extension program will affect Jefferson County. She stated the County will be meeting later in July to discuss the cuts. She noted Jefferson County wants to keep the 4-H program as well as the Ag agent.

There was no report from the Jefferson County Sheriff's Department.

**6. Discussion and Possible Action regarding Credit Card Policy for Town Employees**

Chairman Goetsch referred this agenda item to the Clerk/Treasurer.

Clerk/Treasurer Zastrow explained during the recent meeting with the Auditors it was noted the Town did not have a formal policy for employee use of municipal credit card. Zastrow is presenting a policy she used in other communities.

Attorney Riffle has reviewed the policy and felt it was adequate for the town. The Town Auditor has also reviewed the policy.

Supervisor Derge moved to approve the Credit Card Policy for Town Employees as presented. Supervisor Taylor seconded the motion and carried unanimously.

**7. Discussion and Possible Action amending Town Hall hours**

Clerk/Treasurer Zastrow presented the board a memo with the suggested hours of operation for the Town Hall. Staff is recommending Monday – Thursday – 7:30 am – 4:30 pm and Friday’s 7:30 am – 12:30 pm. Discussion followed.

Supervisor Jaeger moved to approve the recommended hours of operation at the Town Hall as presented. Supervisor Taylor seconded the motion and carried unanimously.

**8. Discussion and Possible Action Sale of Items at the Town Hall**

Clerk/Treasurer Zastrow explained the office furniture downstairs is not being utilized. The other departments have looked at the furniture and are not interested in the 8 cubicles and 13 chairs. Staff is recommending placing these items on the Wisconsin Surplus auction site.

Supervisor Mark moved to place the eight (8) cubicles and thirteen (13) chairs on the Wisconsin Surplus auction site. Supervisor Derge seconded the motion and carried unanimously.

**9. Discussion and Update on Recodification of Town of Ixonia Ordinances**

Attorney Riffle updated the Town Board on the progress of recodification of the town ordinances. Chairman Goetsch has reviewed the code and raised 53 issues within the current code book. Attorney Riffle reviewed the comments from Chairman Goetsch and made recommendations on his comments. Attorney Riffle stated he did not go through the entire code book, but reviewed all statutory revisions. He noted the recommended changes will be sent to Municipal Code and they will update and send back to the town. At that time the board will have the opportunity to review before finalizing the project. Attorney Riffle also noted the contract includes having the town ordinances on-line for easier access to the board and residents. We are hoping to have this back on the August agenda for action by the board.

No formal action was taken.

**10. Transfer Site:**

a) Discussion and Possible Action regarding contract with Universal Recycling Technologies (URT)

Recycling Chairman Karaliunas explained Jefferson County contracted with Universal Recycling Technologies for electronic disposal. The County has decided to not renew the contract leaving residents with no service for electronic disposal. The recycling committee would like to offer the same service as what was provided by Jefferson County. The cost has gone down and he noted the first pick-up was today. The committee has calculated the cost and the increase of fees to residents for disposal and they feel the new fees will cover the expense.

Attorney Riffle is concerned with #5 in the contract regarding confidentiality. He noted this section needs to come out of the contract because it contradicts municipal government.

Supervisor Jaeger moved to approve the contract with Universal Recycling Technologies subject to removal of section #5 as noted by the Town Attorney. Supervisor Derge seconded the motion and carried unanimously.

**11. Fire Department:**

a) Discussion and Possible Action regarding recommendation to approve new applicant for Fire Department

Chief Schilling presented the application received from Nathan Jost to fill an open spot on the Fire Department roster. He is a certified Firefighter 1 and received his training through Oconomowoc

Fire Department but they currently do not have room on the roster for him. They highly recommend Mr. Jost. Chief Schilling noted Mr. Jost is a good applicant and candidate and recommends approval.

Supervisor Jaeger moved to approve Nathan Jost to the position of Firefighter with the Ixonia Fire Department as recommended. Supervisor Mark seconded the motion and carried unanimously.

**12. Discussion and Possible Action regarding application for Temporary Class “B” Beer and Wine License:**

a) Ixonia Lions’ Club/Ebert’s Greenhouse – Ladies Night – August 4, 2016

Deputy Clerk/Treasurer Jaeger explained this application is for Ebert’s Annual Ladies night on August 4<sup>th</sup>. They have teamed up with the Lions’ Club to obtain the necessary temporary Class B beer and wine license. Staff recommends approval.

Supervisor Jaeger moved to approve the Temporary Class “B” Beer and Wine License for Ixonia Lions’ Club/Ebert’s Greenhouse subject to obtaining the signatures from the last two members of the board of directors. Supervisor Derge seconded the motion and carried unanimously.

b) Ixonia Lion’s Club – Town & Country Days – August 20 – 21<sup>st</sup>

Deputy Clerk/Treasurer Jaeger presented the application for Ixonia Lion’s Club Town & Country Days celebration. Staff recommends approval.

Supervisor Jaeger moved to approve the Temporary Class “B” Beer and Wine License for Ixonia Lion’s Club Town and Country Days – August 20-21 subject to obtaining the last two signatures from the board of directors. Supervisor Derge seconded the motion and carried unanimously.

**13. Discussion and Possible Action to approve Operator Licenses**

Deputy Clerk/Treasurer Jaeger presented the following applications for Operator Licenses:

- Daniel Zautner            Ixonia Lions Club
- Timothy Mc Clure        Ixonia Lions Club
- Shelli Samson            Ixonia Hardball Diamond
- Ann Marie Adams        Temp. Operator License – August 4

Staff recommends approval of all applications.

Supervisor Derge moved to approve the Operator License as presented. Supervisor Jaeger seconded the motion and carried unanimously.

**14. Presentation by Ben Bellack on “Quiet Zones”**

Mr. Ben Bellack gave a presentation on creating Quiet Zones. He knows several residents of the Town who want to leave because of the train horns. He noted the City of Oconomowoc helped with the financing of a study regarding Quiet Zones. He stated he would be willing to contribute financially towards creating a Quiet Zone.

Supervisor Taylor asked what is the location he is pursuing for the Quiet Zone. Mr. Bellack stated it would be where the greater population of the Ixonia is located.

Supervisor Derge noted residents in less populated areas of the town pay the same taxes and would it be right to leave out the other areas of the town.

Mr. Bellack noted that Tim Dietrick is willing to attend a meeting with the town regarding the creation of a Quiet Zone.

Attorney Riffle noted a consultation would need to be performed at all intersections and it is not just signals but also separation guards and rails. He stated residents of Village of Oconomowoc Lake raised \$180,000 for the analysis and project for their community to have a Quiet Zone. Attorney Riffle also noted the Ixonia Town Board is very careful on their expenses and he does not see them willing to pay for a study when there are other projects the town needs to pursue.

No formal action was taken.

15. **Upcoming Meetings:** Town Board Meeting – August 8<sup>th</sup>, 2016  
Plan Commission – July 27<sup>th</sup>, 2016  
Recycling Committee Meeting – July 12, 2016  
Park & Recreation – July 26, 2016  
Partisan Primary – August 9<sup>th</sup>, 2016

16. **Motion to Adjourn**

Supervisor Mark moved to adjourn the July 11, 2016 Town Board meeting at approximately 7:55 p.m.  
Supervisor Derge seconded the motion and carried unanimously.

Respectfully submitted,

Nancy J. Zastrow  
Clerk/Treasurer