

**Town of Ixonia
Town Board
Minutes
June 11, 2018**

1. Call to Order, Roll Call and Pledge of Allegiance

Chairman Goetsch called the meeting of the Town of Ixonia Town Board 7:00 p.m.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger, Supervisor Peter Mark and Supervisor Jeff Taylor.

Also Present: Deputy Clerk/Treasurer Jodi Jaeger, Utility Plant Manager Jeff Wegner, Park & Recreation Seasonal Andrew Beaudette, Fire/EMS Chief Dave Schilling, Attorney Val Anderson, Park & Recreation Chairman Wes Kehl, Recycling Committee Chairman Vic Karaliunas and Clerk/Treasurer Nancy J. Zastrow

2. Proof of Posting and Notice

The agenda was posted at the Town Hall, Post Office and Ixonia Bank and published in the Watertown Daily Times and also posted on the website.

3. Approval of Minutes – May 14th, 2018 Minutes

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the May 14, 2018 minutes as presented. Motion carried.

4. Treasurer's Report

- a) Update on Financials
- b) Presentation of Revenue and Expense Report for May 2018

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the Financial Report as presented and to place on file until Audit. Motion carried.

5. Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report

There was no one in attendance from the Sheriff's Department or the County Supervisor.

6. Discussion and Possible Action regarding repairs at former Firemen's Hall and possibly allocating funds for repairs

This item was moved up on the agenda to accommodate Kristy Kimball owner of Chivaree on Park.

Chairman Goetsch gave the board an update on the condition of the former Firemen's Hall building. He stated the elevator/lift broke the weekend of Ms. Kimball's first event. He also noted the coolers upstairs are not working. Staff provided the board with a list of items needing repair.

Supervisor Jaeger stated he is disappointed in the condition of the building. Supervisor Derge stated he talked with WE Energies and it could be quite expensive to bring 3 Phase into the building. The board asked Ms. Kimball to prioritize the repairs.

Ms. Kimball noted the first priority would be to fix the West Coolers in the upper bar, then the elevator/lift and Air Conditioning in the bar area would be her priorities.

Discussion followed on funding the repairs. It was determined to make the necessary repairs and run the account negative until all repairs are finished and then do a budget amendment to cover the costs.

Supervisor Derge will work on the HVAC, Cooler and Electric portion of the repairs. Highway Superintendent Lillge and Supervisor Jaeger will help with the other repairs. It was determined if an additional meeting is required the board was willing to meet to discuss.

No formal action was taken.

Janet McConoughey – N8144 LaSalle Circle

Ms. McConoughey stated the Town of Summit installed a stair chair to accommodate those who cannot use the stairs. She was giving the board an additional option.

7. Plan Commission

- a) Discussion and Possible Action regarding a request for a Variance filed by Donna Christian, Damrow Trust property to allow access to St. Road 16 for existing homes at W1809/W1811/W1813 w/o access & frontage by ownership
- b) Discussion and Possible Action regarding a request by Damrow Trust c/o Donna Christian to create a 3-acre A-3 lot around the home and buildings from part of PIN 012-0816-1744-000 on State Road 16

John Spheeris – Relator explained on behalf of the Damrow family the project. He noted they are looking for a variance for the existing homes to create a 3-acre parcel and also to donate land for a cul-de-sac on Hilltop. He noted the Damrow's have gotten the proper paperwork with CP Railroad for access across the railroad tracks and they have drafted a property maintenance agreement for the private street with the residents using the shared driveway. This request for a variance and request to create a 3-acre parcel was approved by Plan Commission on May 23, 2018.

Supervisor Derge moved, seconded by Supervisor Mark to approve the request for a Variance to allow access to State Road Hwy 16 for existing homes at W1809/W1811/W1813 who access & frontage by ownership and to create a 3-acre A-3 lot around the home and buildings from part of PIN 012-0816-1744-000 on State Road 16, based on the recommendation from Plan Commission. Motion carried.

8. Discussion and Possible Action regarding applications received for renewal alcohol licenses as follows:

- a) **Combination Class "A" Beer and "Class A" Liquor License**
 - Cruisin' 16 LLC - DBA Cruisin 16 BP– W1168 American St., Ixonia.- Jonathan H. Kluewer, Agent
 - Pernat Haase Meats LLC, Zac Pernat, Agent – DBA Pernat's of Ixonia – W1194 Marietta Avenue, Ixonia WI 53036.

Clerk/Treasurer Zastrow explained all forms for alcohol licenses have been completed properly and staff recommends approval.

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the Class “A” Beer and “Class A” Liquor licenses as presented. Motion carried.

b) Combination Class “B” Beer and “Class B” Liquor License

- Lopyy’s Hiawatha Inn, LLC – W1311 Marietta Ave., Ixonia – Carl Loppnow, Agent.
- Chivaree on Park – Park St – Kristy Kimball, Agent
- Double A, Inc. – Ixonia Pub – W1270 Marietta Ave., Ixonia, David Peschok – Agent.
- Donny’s Girl Supper Club, LLC – N8240 CTH E, Watertown – Jaclyn D. Mueller - Agent.
- OCONOWIS Inc.– Maria Teresa Perez, Agent; - DBA Georgina’s Restaurant - N7970 Ski Slide Rd., Oconomowoc.

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the Class “B” Beer and “Class B” Liquor licenses as presented. Motion carried.

c) “Class A” Liquor License – 6 Month

- Ebert’s Greenhouse LLC – Fox Road – Renee Ebert - Agent

Clerk/Treasurer Zastrow explained this license will allow Ebert’s to continue to host events where they allow wine tasting and selling of wine.

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the “Class A” Liquor-6 month license as presented. Motion carried.

9. Discussion and Action regarding 2018-2019 Cigarette License renewal

Supervisor Jaeger moved, seconded by Supervisor Taylor to approve the 2018-2019 Cigarette licenses as presented. Motion carried.

10. Discussion and Action regarding 2018-2019 Operator License applications

Clerk/Treasurer Zastrow presented the list of Operator’s for 2018-2019. Staff did C-Cap background check and recommends approval of the following licenses

Ann F. Schultz	Arnold Winkelman	Ruth Loppnow
Donna Winkelman	Jacob Swafford	Laura Loppnow
Rachel Ovadal	Dawn Schmitter	David Loppnow
Dale A. Saeger	Mason Degner	Joshua Nettesheim
Nathan Dahlke	Patrick Dudley	Joseph Kiedrowski
Mark Kurtz	Calvin Sauer	Donald Reese
Suzanne Bartelt	Dominic Gischia	Beverly J. Paulsberg
Diane Schroeder	Lolita Dunn	Deborah Quinn
Lori Shaw	Caley Jo Pernat	Bonny Daniel
Kelly Reese	Zachary Margelofsky	James Torgerson
Jeremy Wagie	Mariah Arroyo	Craig Stieglitz
Rebecca Walters	Amanda Schienebeck	Robert Carey
Sarah Nissen	Michael Borgman	Tracy Borgman
Candice Bergmann	Dustin Hoeft	Kimberly Nagel
Franklin Schwefel	Shelli Samson	Ali Tetzlaff

Supervisor Derge moved, seconded by Supervisor Taylor to approve the 45 operator license applications as presented. Motion carried.

11. Discussion and Action regarding advisory motions/matters from Town Annual Meeting

a) Discussion and Possible Action regarding reinstatement of Health Officer per Code of Ordinance Section 2

Attorney Anderson explained that in the 1990's the government changed the law and it is no longer a requirement for municipalities to have a Health Officer. He would recommend to amend the code to removed the obligation for Health Department.

Chairman Goetsch noted if there have been complaints or issues with health problems they have been turned over to the Building Inspector or the Jefferson County Health Department for action.

Supervisor Mark moved, seconded by Supervisor Derge to remove the Health Officer from the Code of Ordinances for the Town of Ixonia as recommended by the Town Attorney. Motion carried.

b) Discussion and Possible Action regarding Interurban Bike Trail

Chairman Goetsch noted the County has not asked the Town board to publicly support or oppose the project. He stated the trail is probably a good thing for residents, but the board has not been in contact with the county regarding this project.

Vic Karaliunas – W262 Hillendate

Mr. Karaliunas stated he serves on the committee and that the trail is moving forward. The first section will be completed by late summer. He offered to speak or answer any concerns anyone has on this project. He would like to help people understand the project. He stated there is a lot of use of the trail between Oconomowoc and Pewaukee.

Supervisor Jaeger asked who would maintain the trail. Ms. Karaliunas noted Jefferson County would maintain the trail.

June Herman – N8347 Hustisford Road

Ms. Herman encouraged the board to support the Bike Trail project. She noted as a realtor this trail will help real estate value. She thinks it is a great idea to have.

Denise O'Halloran – N9246 Green Valley

Ms. O'Halloran feels the board should start planning to create a bike lane on County F to make it safer to get to local businesses. She feels this trail is a great addition and a positive for the community and feels the board should brainstorm ideas. She thinks it would be helpful to have a person in charge of the trail come to a board meeting to discuss.

Supervisor Derge stated the town is limited to what they can do. The town does not own any of the area around the proposed trails. He also noted Hwy F is a County road and the town has no jurisdiction to place a bike lane on the road, this would need to be done by the county.

June Herman stated she feels a letter of support to Jefferson County would be helpful.

Chairman Goetsch will draft a letter to be sent to Jefferson County stating the Town of Ixonia acknowledges receiving letters of support from residents for the bike trail at the annual meeting.

12. Highway Department

- a) Discussion and Possible Action regarding creation of a new town logo to be used on town equipment

Clerk/Treasurer Zastrow explained staff asked Oconomowoc Sign to come up with a drawing for a logo to be put on the municipal vehicles. The board agreed they like the current signage on the Town vehicles – simpler the better.

Janet Foust – Gopher Hill Road

Ms. Foust stated that is a cost the town does not need in light of the information provided regarding the former Firemen's Hall. She recommends tabling and save money.

No action was taken.

13. Utility District

- a) Discussion and Possible Action regarding bids for sewer line leak repairs

Utility Plant Manager Wegner explained the town received no other bids for this project.

Supervisor Mark moved, Supervisor Derge seconded the motion to approve the bid received from the Expeditors to repair the sewer line leaks. Motion carried.

- b) Discussion and Possible Action regarding 2017 CMAR Report for Utility District #1

Utility Plant Manager Wegner gave an explanation of the 2017 CMAR report for Utility District #1. Because of the ammonia problems, the utility district did not receive a high rating on the report. The DNR is aware of the current situation and is aware the district is working to remedy the problems.

Supervisor Mark moved, seconded by Supervisor Derge to approve the 2017 CMAR Report for Utility District #1 as presented. Motion carried.

- c) Discussion and Action approving Resolution 2018-01 – CMAR Report

Utility Pant Manager Wegner presented the board with Resolution 2018-01 CMAR Report as required.

Supervisor Mark moved, seconded by Supervisor Taylor to approve Resolution 2018-01 CMAR Report as presented. Motion carried.

- d) Discussion and Possible Action regarding 2017 CMAR Report for Utility District #2

Utility Plant Manager Wegner gave the Utility District #2 CMAR report. He noted this district received a favorable rating for 2017.

Supervisor Mark moved, seconded by Supervisor Derge to approve the 2017 CMAR Report for Utility District #2 as presented. Motion carried.

- e) Discussion and Action approving Resolution 2018-02 – CMAR Report

Supervisor Mark moved, seconded by Supervisor Derge to approve Resolution 2018-02 – CMAR Report as presented. Motion carried.

- f) Discussion and Possible Action regarding contract with Donahue for Engineering services for Wastewater Treatment Facility Plan – Phase 1

Utility Plant Manager Wegner explained the contract received from Donahue Engineer for Phase I of the plant upgrades. The proposal is for \$18,500.

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the contract with Donahue in the amount of \$18,500 for Phase I of plant upgrades. Motion carried.

14. Fire Department:

a) May 2018 Monthly Activity report for Fire & EMS

Chief Schilling reviewed the May runs for the department. He stated the majority of calls were in the Town of Ixonia.

15. Upcoming Meetings:

Town Board Meeting – July 9th, 2018 @ 7:00 pm

Plan Commission – June 27th, 2018 @ 7:00 pm

Recycling Committee Meeting – June 12th, 2018 @ 1:00 pm

Park & Recreation Committee – June 26th, 2018 @ 7:00 pm

Ixonia Fire Dept. Officer's Meeting – June 21st, 2018 @ 6:30 pm

16. Motion to Adjourn

Supervisor Jaeger moved, seconded by Supervisor Derge to adjourn the June 11, 2018 Town Board meeting at approximately 7:56 p.m. Motion carried.

Respectfully submitted,

Nancy J. Zastrow
Clerk/Treasurer