

**Town of Ixonia
Town Board
Minutes
June 7th, 2017**

1. Call to Order, Roll Call and Pledge of Allegiance

Chairman Goetsch called the meeting of the Town of Ixonia Town Board 6:30 p.m.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger and Supervisor Jeff Taylor.

Also Present: Deputy Clerk/Treasurer Jodi Jaeger, Utility Plant Manager Jeff Wegner, Highway Superintendent Dennis Lillge, Engineer Chris Stamborski, Engineer Brandon Foss and Clerk/Treasurer Nancy J. Zastrow.

2. Proof of Posting and Notice

The agenda was posted at the Town Hall, Post Office and Ixonia Bank and published in the Watertown Daily Times and also posted on the website.

3. Discussion and Possible Action regarding 2016 Audit Presentation for General Funds by Baker Tilly

Andrea Jansen from Baker Tilly gave the 2016 General Fund audit presentation. She explained their findings and made some recommendations. She stated the fund balance is currently over \$900,000 which is quite healthy for a community the size of Ixonia. She stated fund balance should not be less than two months of operating. The Park Impact Fund currently has a balance of \$138,000. These funds will need to be spent in the next couple of years. There were no significant changes except for the borrowing and purchase of the new Fire Truck.

Discussion followed regarding the number of journal entries. Chairman Goetsch stated he felt the audit presentation did a disservice to the Town Board by not pointing out the number of repeat journal entries being performed every year.

4. Discussion and Possible Action regarding 2016 Audit Presentation for Utility Funds by Baker Tilly

Jeff Stanek gave the presentation for Utility District #1 and Utility District #2. He began with District #1 stating the district financials are very healthy. He reported the designated connection hook-up fee paid for the Park Street improvements and the purchase of the SCADA system. He explained that GASB 64 has brought some changes with the WRS projected earnings. This was a substantial change and required it being recorded in the district financials. He also stated the town has six (6) more years of payments for Clean Water Fund. The overall expenses for District #1 were down and the income was up due to the new homes being constructed in the district.

Utility District #2 was reported as revenues being stagnant. The district charges for Oconomowoc and maintenance increased in 2016. There was an operating loss of \$47,808 for 2016.

5. Discussion and Possible Action regarding 2017 Audit and possibly seeking proposals for future audit

Discussion followed regarding seeking RFP's for 2017 audit. The Clerk/Treasurer was given the go ahead to prepare an RFP to seek quotes from other firms, if nothing else to see if the current audit compares to others.

6. Plan Commission

Discussion and Possible Action regarding a request received by Art & Leslie Boettcher for Conditional Use to be allowed a duplex on PIN 012-0816-2513-051 along Madison Avenue, in a Community Zone

Chairman Goetsch explained the Plan Commission approved this application for a Conditional Use to allow a duplex on .459 acres. Waiting until June 10 for approval will delay action by the County Zoning by a month. Plan Commission recommends approval.

Supervisor Derge moved to approve the request received by Art & Leslie Boettcher for Conditional Use to be allowed a duplex on PIN 012-0816-2513051 along Madison Avenue in a Community Zone. Supervisor Jaeger seconded the motion and carried.

Discussion and Possible Action regarding a request received by Curtis Pernat to create a 1.58-acre A-3 zoned building site on Rockvale Road on PIN 012-0816-2733-000 as a consolidation of parcels of record moved from PIN 012-0816-2732-000

Chairman Goetsch explained this request is to consolidate a building site from a 35 acre parcel already owned by the applicant. This 1.15 acre lot is being created on Rockvale Road to allow a home to be placed. Plan Commission recommends approval.

Supervisor Jaeger moved to approve the request received by Curtis Pernat to create a 1.58 acre A-3 zoned building site on Rockvale Road on PIN 012-0816-2733-000 as a consolidation of parcels of record moved from PIN 012-0816-2732-000. Supervisor Derge seconded the motion and carried.

7. Discussion and Possible Action regarding purchase of Excavator for the Highway Department

Highway Superintendent Lillge explained his department has been working on some road projects with a demo excavator. They are currently using a Hitachi brand and will be using a Volvo next week. He explained he is trying to demo as many machines as possible to see what will serve the town needs. If the town is going to move forward with increased road projects money can be saved by his department doing some of the ditch work and the excavator is equipment that would be helpful.

Supervisor Derge asked if the excavator could be leased for a season resulting in use for a whole season and seeing that it meets the needs and also reduced purchase price.

Supervisor Taylor asked if this is for next year projects. Lillge explained they have been using this for the Gopher Hill project.

Lillge will see if leasing is an option and bring back to the board for further discussion.

8. Discussion and Possible Action regarding additional road projects

Chris Stamborski of R.A. Smith gave an explanation of the upcoming road construction plans. If the town decides to borrow \$3 million over ten (10) years and then still retain the current highway construction budget with the town levy would be the best scenario for the town. Discussion followed. After considerable discussion the board directed staff to contact Greg Johnson from Ehler's and have a discussion on borrowing \$3 million over ten years and to keep moving forward.

9. Discussion and Possible Action regarding Overland Drive road project bid – shared cost with the Town of Watertown received from Wolf Paving

Chairman Goetsch explained he and Highway Superintendent Lillge contacted Town of Watertown Chairman Gimler regarding Overland Drive early in spring. He responded they did not know which roads they were going to fix. Chairman Goetsch was contacted by Mr. Gimler in May stating they received a bid for Overland Drive and wanted to know if Ixonia would pay 50%. Chairman Goetsch stated he asked

Lillge to take a look at the road and have a report for the meeting tonight. Lillge reported the measurement given with the bid does not cover all 3 sections for patching. There is another 1,000 feet that would also need to be done. Lillge feels it does not make sense to leave the 1,000 feet and would recommend all 3 sections be patched and then in 2 – 3 years put sealcoat over the entire Overland Drive. He is recommending putting this project in 2018 budget for repairs.

Supervisor Derge moved to contact Town of Watertown and explain this is not in the 2017 budget and explain Lillge’s suggestion of repairing all three remaining sections in 2018. Supervisor Jaeger seconded the motion and carried. Staff will notify the Town Board and Clerk via e-mail and also via US Mail.

10. Discussion and Possible action regarding purchasing Fine Screening equipment for Utility District #1

Brandon Foss – R.A. Smith gave a report on purchasing a vertical screen for Utility District #1. He stated this has been declared an emergency repair and will help move things quicker. There is 22-24 week lead time for this equipment, which will bring us to mid-December for installation. Staff will still need to get quotes for the electrical work but things would be happening concurrently with the installation. A small building will also be required to go along with the project. Pre-work can be done and staff is looking for board approval to order equipment. There will still be bids for installation and sub contractors. Total project will be approximately \$200,000.

Supervisor Derge moved, seconded by Supervisor Taylor to authorize staff to order Fine Screening equipment for Utility District #1. 95% payment will be due upon shipment of the equipment. Motion carried.

11. Motion to Adjourn

Supervisor Derge moved, seconded by Supervisor Taylor motion carried.

Respectfully submitted,

Nancy J. Zastrow
Clerk/Treasurer