

**Town of Ixonia
Town Board
Minutes
May 14, 2018**

1. Call to Order, Roll Call and Pledge of Allegiance

Chairman Goetsch called the meeting of the Town of Ixonia Town Board 7:00 p.m.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger and Supervisor Jeff Taylor.

Excused Absent: Supervisor Peter Mark

Also Present: Deputy Clerk/Treasurer Jodi Jaeger, Utility Plant Manager Jeff Wegner, Park & Recreation Seasonal Andrew Beaudette, Assistant Fire Chief Josh Nettesheim, Attorney Stan Riffle, Park & Recreation Chairman Wes Kehl, Recycling Committee Chairman Vic Karaliunas and Clerk/Treasurer Nancy J. Zastrow

2. Proof of Posting and Notice

The agenda was posted at the Town Hall, Post Office and Ixonia Bank and published in the Watertown Daily Times and also posted on the website.

3. Approval of Minutes – April 9, 2018 Minutes

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the April 9, 2018 minutes as presented. Motion carried.

4. Treasurer's Report

- a) Update on Financials
- b) Presentation of Revenue and Expense Report for April 2018

Supervisor Derge moved, seconded by Supervisor Taylor to approve the Financial Report as presented and to place on file until Audit. Motion carried.

5. Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report

Jefferson County Supervisor Amy Rinard reported the Old Highway Shop is up for sale. She noted the deadline is May 31st for bids. All monies from the sale will be used to offset the new facility.

She noted construction on Cty Hwy P will begin on June 25th and be completed by the end of October. Construction on Cty Hwy CW will begin July 9th and be completed mid-September. She noted if anyone would like to be included in the e-mail updates to let her know and she will get them added to the list. Several questions were asked about the Hwy P project, she will check into the questions and let the town know what she finds out.

6. Discussion and Action regarding the approval of Temporary Class B Beer & Fermented Beverage License – Ixonia Lion's Club for Town & Country Days

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the Temporary Class B Beer & Fermented Beverage License for Ixonia Lion's Club for Town & Country Days. Motion carried.

7. Discussion and Action regarding Operator's License for Mariah Arroyo – Pernat's and Miranda Werth – Ixonia Pub

Supervisor Taylor moved, seconded by Supervisor Derge to approve the Operator License applications for Mariah Arroyo and Miranda Werth. Motion carried.

8. Discussion and Action regarding a Special Event application for:

a) Ixonia Lions Club Town & Country Day – Mark Kurtz – August 18 & 19, 2018

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the Special Event application for Town & Country days – August 18 & 19, 2018. Motion carried.

b) St. Paul's Lutheran Church Gopher Gallop 5K – Adam Small – June 2, 2018

Adam Small presented for the Gopher Gallop. He noted the route is a little different from last year and there is no need for any barricades.

Supervisor Taylor moved, seconded by Supervisor Derge to approve the Special Event application for the Gopher Gallop 5K on June 2, 2018. Motion carried.

c) Tour da Goose – Dale Oestreich – June 23, 2018

Supervisor Jaeger moved, seconded by Supervisor Taylor to approve the Special Event application for Tour da Goose on June 23, 2018. Motion carried.

9. Discussion and Action regarding advisory motions/matters from Town Annual Meeting

a) Discussion and Possible Action regarding creation of Public Comment at regular Town Board Meetings and possibly setting guidelines

Chairman Goetsch noted there were many matters which were advisory in nature brought before the Town Board from the Annual Meeting. He stated the board will take a couple of the matters at each of the upcoming Town Board meetings.

Chairman Goetsch stated that people feel they have no input at the Town Board meetings and when he took office thirteen years ago the board met with the Town Attorney and talked about having public comment. He noted in the thirteen years the board has never had a specific comment session, he has allowed people to speak on the specific agenda item. He noted the board is always approachable and they react to what we hear. He noted a couple examples of being approached and the board taking action, a fence ordinance and wood burner ordinance because people contacted the board. He also stated he knows that other municipalities and Jefferson County have public comment, he is not sure if a lot comes from it.

Supervisor Derge noted if the board has public comment, the board cannot re-act to what is brought forth during the public comment. He stated the agenda is to protect all citizens equally.

Attorney Riffle noted that board cannot talk about anything that is not on the agenda.

Supervisor Jaeger noted he has been on the board for twenty-five (25) years and there has not been a need for public comment.

Supervisor Taylor asked if the board implements what are the rules going to be. Are people going to just vent and if people are just going to bash the board or other residents he is not for public comment.

Attorney Riffle noted the Wisconsin State Statutes changed to allow public comment and people can say or do whatever they want during this comment. He also stated that if the public comments get repetitive the board can stop it. He reiterated it is a policy decision to allow public comment and the board cannot respond to the comments, it cannot become a question and answer period. He asked the board; do you want to open up a public forum. Considerable discussion continued. Chairman Goetsch asked if there were any comments from the public regarding this.

Vic Karaliunas – W262 Hillendale

Mr. Karaliunas stated that sometimes government can be confusing, the Recycling Committee allows public comments. Sometimes people do not know what an agenda item means and this is confusing. He is in favor of some public comment.

Dyan Pasano – Ridge Lane

Ms. Pasano brought up the motion at the Annual Meeting. She doesn't feel comfortable contacting board members and she reminded the board a few meetings ago she wanted to ask a question and was not allowed. She suggested signing up at the beginning of the meeting and it will give the impression of open meetings. This will open government up.

Mary Frankiewicz – Gopher Hill Road

Ms. Frankiewicz stated it is more frustrating to pick up the phone. If comments are made in public then other people can hear. She asked if the board could make it clearer for public comments on the agenda item.

June Herman – Hustisford Road

Ms. Herman stated she is one of about six people who attend each month's meeting. She stated she does pick up the phone and call the town hall or a board member for clarification. She stated she does support public comment as long as everyone is clear on the rules.

Discussion continued by the board.

Supervisor Taylor asked if the board could do a trial period. He thinks the comment should only be at the beginning of the meeting and not at the end.

Supervisor Derge stated he likes the open discussion on an item on the agenda. He has no interest in having discussion of something not on the agenda.

Supervisor Jaeger stated he also likes the open comment period on the specific agenda item. If need something specific the public can call to get on the agenda. He is totally against the public comment.

Attorney Riffle wanted to make clear with everyone the rules of discussion for any item would invite public comment on any agenda item. He stated the public should be told if they can speak and if it becomes repetitive or cruel it will be stopped.

The board took no formal action on this item. It was determined that discussion will be allowed on the specific agenda item.

b) Discussion and Possible Action regarding guidelines for e-mailing agenda to residents who make a written request

Supervisor Taylor asked if you get e-mail don't you have internet access? Can't you get the agenda/minutes from the website. What will happen if we send/e-mail the minutes and you don't get them.

Attorney Riffle's recommendation is if everything is on the website, this would be creating more work for the Clerk. The agenda is posted in three places, on the website and also in the Daily Times, this is enough public forum. He recommends against implementing this.

Deputy Clerk/Treasurer Jaeger stated she just returned from a Clerk Conference and not one Clerk at the conference e-mail the agendas.

Supervisor Jaeger stated he was gone this weekend but was able to pull the agenda up on his computer last evening. Supervisor Derge stated he is opposed to e-mail out the agenda to a handful of people and creating a separate policy. He doesn't think this is necessary.

Mary Frankiewicz stated this comes from the Annual Meeting when the agenda was not posted. Attorney Riffle stated per State Statute 60.10 there is no notice for Annual Meeting. The electors set the annual meeting date by ordinance.

Dyan Pasano stated in the motion it was indicated if a person has a limited data plan to go on the website takes a lot of the data.

Discussion followed.

Supervisor Derge asked what if one gets the agenda and someone else does not. Ms. Pasano stated this is volunteer not binding.

Supervisor Taylor, Supervisor Jaeger and Supervisor Derge stated the policy will be not to send out agenda.

10. Discussion and Possible Action regarding creation of an ordinance to outline the procedure for any Abandoned Property and/or Unclaimed Property left on Town of Ixonia property

Attorney Riffle explained he was asked the question can you give these items in the Pod to anyone. He stated there are State Statute that must be followed for the disposal and the town can not give the items away. The items in the Pod are abandoned property not town surplus.

Wes Kehl – Park & Recreation Board stated he has tried to talk with Oconomowoc Youth Football but they are no longer in existence and do not respond.

Attorney Riffle reiterated the items in the Pod will need to be auctioned off and he will get the procedure to the Clerk to begin the process. No formal action was taken.

11. Discussion and Action regarding transferring Park Impact Fee funds from Ixonia Bank to Local Government Investment Pool

Clerk/Treasurer Zastrow explained currently the Park Impact fee monies is held at Ixonia Bank with very low interest at .30%. The Local Government Investment Pool rate for April was 1.73%. The town would still need to maintain a small amount in the Ixonia Bank account for deposits and transfers.

Supervisor Derge moved, seconded by Supervisor Jaeger to authorize staff to move Park Impact Fee funds from Ixonia Bank to Local Government Investment Pool. Supervisor Taylor recused himself from the vote. Motion carried 3-0, Supervisor Mark absent, Supervisor Taylor abstained.

12. Discussion and Possible Action regarding Trash & Recycling contracts for Town Hall, Ixonia Firemen's Park and Fire/Highway Department

This is continuing discussion from the April meeting. It was determined to put this on the agenda for the May 21st meeting. Staff failed to put the correct information in the agenda packet for the board to review.

13. Park & Recreation:

a) Discussion and Possible Action regarding Youth Football agreement for 2018

Park & Recreation Board Chairman Kehl reported that he was able to reach Mr. Anderson late this afternoon and learned the program will not be proceeding.

b) Discussion and Possible Action regarding hiring part-time Park & Recreation Employee to assist with mowing, set-up of fields, cleaning bathrooms and shelters and weekend clean-ups

Chairman Kehl reported at the Park & Recreation meeting the board voted to recommend to the Town Board the hiring of one part-time summer help working 15 – 20 hours per week. This person would be working with Park & Recreation Seasonal Employee Andrew Beaudette from mid-June – thru August.

Supervisor Derge stated he does not have a problem with hiring a summer person and it would be up to Beaudette when he would need the person to work.

Supervisor Taylor moved, seconded by Supervisor Derge to hire part-time help for the summer and worked directly under the supervision of Andrew Beaudette. Chairman Kehl stated he feels the young man Jon Lehmann, who worked the past two years should get the position. **Motion carried.**

c) Discussion and Possible Action regarding approval of quote by Schafer Soft Water, Inc. to remove current filtering system at the former Ixonia Firemen's Hall and replacing with an Ozone Generator

Clerk/Treasurer Zastrow explained the current system in the former Firemen's Hall used a lot of chemicals to clean up the water. Highway Superintendent Lillge contacted Schaefer Soft Water and they suggest installing an ozone generator system. This does not require any chemicals. The quote to install the system and also to run pipes for soft water to the park buildings is \$1250.00.

Supervisor Derge moved, Supervisor Taylor seconded the motion to authorize staff to have Schafer Soft Water install an Ozone Generator at the former Firemen' Hall building and also to install soft water to the outside buildings. Denise O'Halloran asked if this went out for bids. It did not need to go for bids. **Motion carried.**

14. Highway Department:

a) Discussion and Possible Action regarding agreement with Town of Watertown and Overland Drive

The Town of Watertown will be discussing this at their town meeting tonight. This will be placed on the May 21st meeting for discussion if necessary.

b) Discussion and Possible Action regarding change orders for 2018 Road Repairs

Chairman Goetsch explained the town received favorable pricing for the road projects this year and the town will be able to do more road work. The total including the change order is still within the amount budgeted for 2018.

Supervisor Jaeger moved, Supervisor Derge seconded the motion to approve the change orders as presented. Motion carried.

15. Utility District

a) Discussion and Possible Action regarding sewer line leak repairs by Expeditors

Utility Plant Manager Wegner explained after televising the sewer lines, the company found some areas that will require repairs. The total cost of the repairs will be \$15,050. Attorney Riffle reminded the board this needs to be published as a Class I notice before they can take action on this. Staff will publish the notice and bring back at the June 11 meeting.

b) Discussion and Possible Action regarding the current process used for locating sewer and storm sewer mains

Utility Plant Manager Wegner explained the town had been using Precise to perform locates of the sewer and storm sewer lines and it is expensive. He is proposing to perform this locate in house. He explained he has the maps of the locations and feels this is a service the town can perform. He noted currently Precise doesn't appear to be marking the laterals in some locations.

Attorney Riffle noted we would not have any liability the town has immunity. He noted if we have staff willing to perform this service it would be a win for the community.

No formal action is required. The board directed staff to proceed with implementation of performing locates by staff.

16. Fire Department:

a) March 2018 Monthly Activity report for Fire & EMS

Assistant Chief Nettesheim gave the monthly activity report.

b) Update on Probationary Firefighter Tom Fenwick

Assistant Chief Nettesheim stated Tom Fenwick is off of probation and is a full Firefighter for the department.

c) Update on Fire/EMS budget

d) Update on Vehicle Maintenance

These items are on the agenda to keep the board informed on the current budget. With paying the backpay for EMS the crew pay is over budget and there will still be more payments. There also is another factor in the number of runs for 2018. There also has been some issues with the ambulance and other equipment which is stretching the vehicle maintenance budget. The department wants to keep the board informed. No formal action is required.

17. Recycling Committee:

a) *Discussion and Possible Action regarding an Increase to the New Equipment Fund*

Recycling Committee Chairman Vic Karaliunas addressed the board regarding the recent meeting of his committee and their recommendation to increase the fee towards New Equipment Fund from \$1.00/user to \$1.50/user. This would be taken from the increase to \$3.00 minimum charge. They are recommending the increase to be effective June 1st, 2018.

Supervisor Jaeger moved, seconded by Supervisor Taylor to increase the New Equipment Fund fee to \$1.50 per user, but this will not increase the total user fee costs, it will come from the previously approved increase. Motion carried.

18. Upcoming Meetings:

- Board of Review – May 15th, 2018 @ 7:00 pm*
- Town Board Meeting – May 21st, 2018 @ 7:00 pm*
- Town Board Meeting – June 11th, 2018 @ 7:00 pm*
- Plan Commission – May 23rd, 2018 @ 7:00 pm*
- Recycling Committee Meeting – June 12th, 2018 @ 1:00 pm*
- Park & Recreation Committee – May 22nd, 2018 @ 7:00 pm*
- Ixonia Fire Dept. Officer's Meeting – May 17th, 2018 @ 6:30 pm*

Clerk/Treasurer Zastrow read the upcoming meetings.

Donna Hann – Cty Hwy CW asked if the agenda will be properly noticed for the May 21st meeting. She noted there are some agendas and minutes that are currently not on the website. She was asked to notify the Town Hall of the missing agendas/minutes.

19. Motion to Adjourn

Supervisor Derge moved, seconded by Supervisor Jaeger to adjourn the May 14th, 2018 Town Board meeting at approximately 8:34 p.m. Motion carried.

Respectfully submitted,

Nancy J. Zastrow
Clerk/Treasurer