

**Town of Ixonia
Town Board
Minutes
March 13th, 2017**

1. Call to Order, Roll Call and Pledge of Allegiance

Chairman Goetsch called the meeting of the Town of Ixonia Town Board 7:00 p.m.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger, Supervisor Jeff Taylor and Supervisor Peter Mark.

Also Present: Attorney Stan Riffle, Deputy Clerk/Treasurer Jodi Jaeger, Utility Manager Jeff Wegner, Fire Chief Dave Schilling, Utility Engineer Brandon Foss and Clerk/Treasurer Nancy J. Zastrow.

2. Proof of Posting and Notice

The agenda was posted at the Town Hall, Post Office and Ixonia Bank and published in the Watertown Daily Times and also posted on the website.

3. Approval of Minutes – February 13th and March 6th, 2017

Supervisor Mark moved to approve the February 13th and March 6th, 2017 minutes as presented. Supervisor Derge seconded the motion and carried unanimously.

Chairman Goetsch asked those present for a moment of silence in remembrance of Firefighter/Fire Inspector Steve Schultz who recently passed away.

4. Treasurer's Report

a) Presentation of Revenue and Expense Report for February 2017

No Action was taken on this. Information only.

5. Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report

Deputy Meyer was present. Stated there was nothing the department needed to report on.

6. Plan Commission:

a) Discussion and Action regarding a Re-Zoning request received from James L. Buske to create a 3.62 acre farm consolidation lot at W1682 and W1684 County Road P on PIN 012-0816-2123-000

b) Discussion and Action regarding a Conditional Use to sanction the existing 1965 duplex at W1682 and W1684 County Road P owned by Edwin Buske Jr.

Jim and Rodney Buske were present. R. Buske explained they want to consolidate the lots at W1682 and W1684 County Road P. Chairman Goetsch also explained there was a conditional use grant along with the re-zoning. This could be addressed by the board or it could be referred back to Plan Commission for their recommendation.

Supervisor Derge moved, seconded by Supervisor Jaeger to approve as presented for re-zoning and conditional use grant for W1682 and W1684 County Road P. Motion carried.

c) Site plan approval Plan for N8425 North Street for Oconomowoc School District project.

Oconomowoc School Superintendent Rindow was present. He explained the site plan. Town Engineer was given the storm water plans late last week. He will review and give recommendations in the next week or so.

Chairperson Goetsch recommended approval contingent on final approval by the Town Engineer.

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the site plan for N8425 North Street for Oconomowoc School District contingent on final approval from the Town Engineer on the storm water plan. Motion carried.

7. Discussion and Possible Action regarding Ordinance 2017 – 02 – Storm water MS-4 Ordinance

Mr. Foss explained the town is mandated to participate in the Storm water MS-4 program and as part of this program we need to adopt the ordinance provided. This is a model ordinance from the DNR and staff has implemented the Town of Ixonia where necessary.

The town has been enforcing an ordinance similar to what is presented. Attorney Riffle noted he sees no problem with the ordinance or enforcement of the ordinance. He noted it will take care of specifics in the Industrial Park.

Supervisor Derge moved, seconded by Supervisor Mark to approve Ordinance 2017-02 – Storm water MS-4 as presented. Motion carried.

8. Discussion and Possible Action regarding Class “B” Fermented Beverage Application – 6 month for Ixonia Snappers Baseball – Michael Christman, Agent

Clerk/Treasurer Zastrow reported on the meeting she had with the Ixonia Snappers and Ixonia Knights regarding the ability to sell beer at the Hardball Diamond for the 2017 season. The application appoints Michael Christman as agent.

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the Class “B” Fermented Beverage application for Ixonia Snappers Baseball for 6 months with Michael Christman appointed as agent. Motion carried.

9. Discussion and Possible Action regarding rental agreement for using Town Hall for meetings

Supervisor Taylor moved, seconded by Supervisor Derge to approve the rental agreement for using the Town Hall as presented. Motion carried.

10. Discussion and Possible Action regarding WRS error and amending W-2’s for employees from 2011 – 2015

Clerk/Treasurer Zastrow explained an error was found in the way payroll was deducting WRS from employees checks and reporting to WRS. She stated she has contacted the Auditor, Payroll Data, WRS and the affected employees. Several suggestions of how to proceed were given by those she contacted, but the consensus of the employees is to not amend the W-2 to correct the error. Discussion followed.

Supervisor Mark moved, seconded by Supervisor Derge to not amend employee W-2 forms to show the correction to the WRS error and to send a letter to affected employees. Attorney Riffle will assist with the writing of the letter to one employee. Motion carried.

11. Discussion and Possible Action regarding renting Ixonia Firemen’s Hall

Chairman Goetsch explained that effective October 15th the Firemen’s Hall will be the towns to oversee. He feels the board should put a “For Rent” ad in the paper. Discussion followed.

Supervisor Derge moved, seconded by Supervisor Mark to place an ad in the local papers advertising the building. Motion carried.

12. Discussion and Possible Action regarding a Successor Agreement for the Operation of the Lake Country Municipal Court for Western Waukesha County

Attorney Riffle has reviewed this agreement and recommends approval. This agreement adds the Village of Johnson Creek to the list of municipalities served by the Lake Country Municipal Court.

Supervisor Mark moved, seconded by Supervisor Derge to approve the Successor Agreement for the Operation of the Lake Country Municipal Court for Western Waukesha County as presented. Motion carried.

13. Park & Recreation:

a) Approve Job Descriptions

Supervisor Mark explained the Park & Recreation Committee revised the job descriptions to include weight and physical requirements. It was also noted a person could apply for more than one position.

Chairman Goetsch asked if the committee had Attorney Jim Macy review the description. It was noted that it was not reviewed by Attorney Macy.

Supervisor Taylor moved, seconded by Supervisor Jaeger to approve the Park and Recreation Job Descriptions as presented. Motion carried.

b) Discussion and Possible Action directing hiring of Summer Help for 2017

Supervisor Mark explained the committee would like to require an application be completed every year for the season of April 1st – December 1st for the maintenance of the parks. The goal is to make a beginning and end date for the positions. Discussion followed.

The board directed staff to post the Park & Recreation summer jobs. No formal action was taken.

14. Fire Department:

a) Update on monthly report for Town of Ixonia, Town of Watertown and Town of Concord

Chief Schilling gave the monthly report for Fire & EMS. No action was taken.

b) Discussion and Possible Action regarding Fire Inspection Contract with Fire Inspection Services

Chief Schilling explained with the untimely death of Fire Inspector Steve Schultz the department does not have another firefighter trained to perform the inspections. The department is recommending approval of a contract with Fire Inspection Services. This contract would be for a flat fee of \$40 for every building with a total of \$5,350.00 annually. Discussion followed.

Supervisor Mark asked the requirements to become certified to perform fire inspections. Chief explained the requirements are 300- 400 hours of training with continuing education.

Supervisor Jaeger moved, seconded by Supervisor Taylor to approve the contract as presented for one year – April 1 – March 31st. Motion carried.

It was noted Fire Inspection Services will carry a letter from the Ixonia Fire Chief indicating they are the contracted service for the town.

c) Discussion and Possible Action regarding approval of Firefighter Recruit Kevin Schroeder to the Ixonia Fire & EMS Department.

Chief Schilling presented the name of Kevin Schroeder as a Firefighter Recruit for the Ixonia Fire Department. He currently is a certified FF1 and was a member of the department from 2006-2007 but moved away from the area. The department is recommending approval contingent on a one year probation.

Supervisor Mark moved, seconded by Supervisor Jaeger to approve Firefighter Recruit Kevin Schroeder to the Ixonia Fire & EMS Department. Motion carried.

15. **Highway Department:**

a) *Update on Parkview Drive payments*

The final payment for Payne & Dolan was brought for approval. The payment is in the amount of \$4,549.68.

Supervisor Derge moved, seconded by Supervisor Mark to approve the final payment to Payne & Dolan in the amount of \$4,549.68. Motion carried.

16. **Upcoming Meetings:**

- Town Board Meeting – March 29th @ 6:30 p.m.
- Town Board Meeting – April 10th, 2017 @ 7:00 p.m.
- Plan Commission – March 22nd, 2017 @ 7:00 p.m.
- Recycling Committee Meeting – March 14th @ 1:00 p.m.
- Park & Recreation – March 28th @ 7:00 p.m.
- Ixonia Fire Dept. Officer’s Meeting – March 16th, 2017 @ 6:30 p.m.
- Town Board Annual Meeting – Tuesday, April 18th @ 7:00 p.m.
- Spring Election – April 4th – 7:00 am – 8:00 pm

17. **Motion to Adjourn**

Supervisor Mark moved, seconded by Supervisor Jaeger to adjourn the March 13th, 2017 Town Board meeting at approximately 7:55 p.m.

Respectfully submitted,

Nancy J. Zastrow
Clerk/Treasurer