

**Town of Ixonia
Town Board
Minutes
February 13th, 2017**

1. Call to Order, Roll Call and Pledge of Allegiance

Chairman Goetsch called the meeting of the Town of Ixonia Town Board 7:0 p.m.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger, Supervisor Jeff Taylor and Supervisor Peter Mark.

Also Present: Highway Superintendent Dennis Lillge, Asst. Chief Josh Nettesheim, Deputy Clerk/Treasurer Jodi Jaeger, Utility Engineer Brandon Foss, Recycling Chairman Vic Karaliunas and Clerk/Treasurer Nancy J. Zastrow.

2. Proof of Posting and Notice

The agenda was posted at the Town Hall, Post Office and Ixonia Bank and published in the Watertown Daily Times and also posted on the website.

3. Approval of Minutes – January 9 and February 6

Supervisor Derge moved to approve the January 9th and February 6th minutes as presented. Supervisor Jaeger seconded the motion and carried unanimously.

4. Treasurer's Report

a) Approval of December 2016 Financial Report

Supervisor Taylor moved, seconded by Supervisor Mark to approve the December 2016 Financial Report as presented. Motion carried unanimously.

b) Presentation of Revenue and Expense Report for January 2017

c) Discussion and Action regarding carry-over amounts from 2016

Clerk/Treasurer Zastrow explained there is outstanding bills for the Parkview Drive project and funds remaining in the 2016 budget for road projects. Staff is recommending the carry-over versus adding it to fund balance to then be used. Just a different mechanism for utilizing funds from the previous year.

Supervisor Mark moved, seconded by Supervisor Derge to approve carry-over amount of \$21,592.06. Motion carried unanimously.

d) Update on Audit, Tax Collection and Credit Card

Clerk/Treasurer Zastrow gave an update on the tax collection, audit and use of credit card by residence.

Supervisor Taylor moved, seconded by Supervisor Mark to approve the December 2016 Financial Report as presented. Motion carried unanimously.

5. Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report

There was no Deputy in attendance.

County Supervisor Rinard explained there are plans for an inter-urban bike trail. The county has hired an engineering firm to inspect the cement pillars for the trail. Vic reported there is a bike trail committee meeting coming up at The Pub in Ixonia and anyone is invited to attend. Supervisor Mark stated he is disappointed that the County is spending money on this project, what will happen if the land owners don't want to allow the trail across their land. Ms. Rinard will follow up with WE Representatives regarding private property access.

Bob Dehring introduced himself. He is the appointment from Gov. Walker's office for the position to replace Judge Wambach.

6. **Plan Commission:**

- a) Discussion and Action regarding a conditional use request received from Oconomowoc School District to sanction use of the property at N8425 North Street as a school, thereby allowing consideration of a request for expansion of the facility.

The school district presented their conditional use request to the Plan Commission and it was approved unanimously.

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the conditional use grant application from the Oconomowoc School District as presented. Motion carried unanimously.

b) **Update on Site Plan for N8425 North Street for Oconomowoc School District project.**

Abie Khatschdovian gave a presentation on behalf of the school district. He explained that they designed the addition to be utilized for community use also. Several questions were asked regarding parking and also the water for the sprinkling system. This will come before the Plan Commission for final site plan review and approval and then back to the Town Board. No formal action was taken.

7. **Discussion and Possible Action regarding Autumn Ridge Phase III Letter of Credit Reduction Request No. 2**

Cory O'Donnell – Neumann Homes was present and asked for a further reduction of their Letter of Credit for Autumn Ridge Phase III. This reduction is in compliance with Wisconsin State Statute. The remainder of credit will be \$3,684.10.

Supervisor Jaeger moved, seconded by Supervisor Derge to approve reducing the Letter of Credit for Autumn Ridge Phase III to \$3,684.10. Motion carried unanimously.

8. **Presentation of Business Plan from Hearing Protection LLC for potential business moving into Industrial Park**

A presentation of a business plan was presented by Austin from Hearing Protection LLC. They would like to move their business from two locations in Dousman to a location in the Industrial Park. Discussion followed. The board is comfortable with the plan and it meets all standards. The town board informed Austin the business is good to go in our Industrial Park and we welcome them to Ixonia.

9. **Discussion and Possible Action regarding Operator License Application for – Diane Barton**

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the Operator License for Diane Barton as recommended by staff. Motion carried unanimously.

10. **Discussion and Possible Action regarding rental agreement for using Town Hall for meetings**

Clerk/Treasurer Zastrow explained the revised rental agreement that Attorney Riffle drafted. Staff is looking for some type of document which will designate a person responsible for the rental as well as making them accountable for clean up after. Discussion followed.

There was considerable discussion regarding who can and cannot rent/use the Town Hall. It was determined to take no action until Attorney Riffle is present to answer the questions.

11. **Discussion and Possible Action regarding a Special Event request from Sports Management, Inc for October 15, 2017 for the Lake Country Duathlon**

Supervisor Taylor moved to approve the Special Event request from Sports Management on October 15, 2017 as presented and to inform him there will be a charge for use of the pavilion for that day. Supervisor Mark seconded the motion and carried unanimously.

12. Fire Department:

a) Update on monthly report for Town of Ixonia, Town of Watertown and Town of Concord
Asst. Chief Nettesheim reported on the calls for January.

b) Discussion and Possible Action regarding application of EMT-Recruit Aaron Maze to the Ixonia Fire & EMS Department.

Asst. Chief Nettesheim presented the application from EMT recruit Aaron Maze. Fire & EMS Board is recommending approval.

Supervisor Jaeger moved, seconded by Supervisor Taylor to approve EMT recruit Aaron Maze. Motion carried unanimously.

c) Discussion and Possible Action regarding replacement of Brush Truck

The Fire Department truck committee explained currently the town has a 1986 Chevy Brush Truck which is government owned and must be returned when no longer in use. The department will strip the truck down and return the basic truck. Discussion followed.

Supervisor Jaeger moved to approve Option #1 – WT Diesel brush truck at a cost of \$62,160.00 with the department contributing a total of \$39,025 of the total \$101,185.00. Supervisor Taylor seconded the motion and carried unanimously.

d) Discussion and Possible Action regarding giving authorization to the Ixonia Fire Department to sell the existing skid load on Brush 2.

The Fire Department is asking permission to sell the existing skid load on Brush 2. Discussion followed.

Supervisor Mark moved to authorize the Fire Department to sell the existing skid load on Brush 2. Supervisor Jaeger seconded the motion and carried unanimously.

13. Highway Department:

a) Update on Parkview Drive payments

Highway Superintendent Lillge reported the Town Engineers are working with Payne & Dolan on a revised bill they sent to the Town. They have increased their costs and Chris Stamborski is still seeking some explanations.

14. Utility Plant

a) Discussion and Possible Action approving Joan Grosenick as interim Certified Plant Operator for Utility District 1 and approve rate of pay and mileage.

The DNR has learned the Town does not have a certified operator for Utility #1. Jeff Wegner has contacted Joan Grosenick from the Town of Lebanon and she is willing to help us out until Jeff receives his certification. Staff is recommending \$25.00 per hour with a minimum of two (2) hours per day pay plus mileage. Hiring Ms. Grosenick for the interim will accommodate DNR Amy Garbe. Wegner is schedule for training the first week of March and his test is scheduled for March 15th.

Supervisor Mark moved to approve the hiring of Joan Grosenick as interim Certified Utility Operator for Utility #1 at a rate of \$25.00 per hour and minimum of 2 hours per day plus mileage. Supervisor Jaeger seconded the motion and carried unanimously.

b) Discussion and Possible Action regarding Utility District #1 rate study

Utility Engineer Brandon Foss presented the board with his review of the rates for Utility #1. He stated

that in 2014 there were 595 customers and in 2017 there are 653 customers. With this increase of users his calculations show there does not need to be a rate increase at this time.

Supervisor Mark moved, seconded by Supervisor Derge to charge Utility #1 users a quarterly fee of \$120.00 for sewer usage as recommended by Utility Engineer Foss. Motion carried unanimously.

15. Upcoming Meetings:

- Spring Primary Election – February 21st – 7:00 a.m. – 8:00 p.m.
- Town Board Capital Projects Planning Meeting – February 27 @ 7:00 p.m.
- Town Board Meeting – March 13th, 2017 @ 7:00 p.m.
- Plan Commission – February 22, 2017 @ 7:00 p.m.
- Recycling Committee Meeting – February 14th @ 1:00 p.m.
- Park & Recreation – February 28 @ 7:00 p.m.
- Ixonia Fire Dept. Officer’s Meeting – February 16, 2017 @ 6:30 p.m.

16. Motion to Adjourn

Supervisor Mark moved to adjourn the February 13, 2017 Town Board meeting at approximately 8:32 p.m. Supervisor Derge seconded the motion and carried unanimously.

Respectfully submitted,

Nancy J. Zastrow
Clerk/Treasurer