

**Town of Ixonia
Town Board
Minutes
February 12, 2018**

1. Call to Order, Roll Call and Pledge of Allegiance

Chairman Goetsch called the meeting of the Town of Ixonia Town Board 7:00 p.m.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger and Supervisor Jeff Taylor.

Excused: Supervisor Peter Mark.

Also Present: Deputy Clerk/Treasurer Jodi Jaeger, Highway Superintendent Dennis Lillge, Attorney Stan Riffle and Clerk/Treasurer Nancy J. Zastrow.

2. Proof of Posting and Notice

The agenda was posted at the Town Hall, Post Office and Ixonia Bank and published in the Watertown Daily Times and also posted on the website.

3. Approval of Minutes – January 8 & January 29, 2018 Minutes

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the January 8th & 29th, 2018 minutes as presented. Motion carried.

4. Treasurer's Report

- a) Update on Financials
- b) Presentation of Revenue and Expense Report for January 2018

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the Financial Report as presented. Motion carried.

5. Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report

County Supervisor Amy Rinard addressed the board explaining that Supervisor Rinard and June Herman have been appointed to the committee on broadband for Jefferson County. She also stated that on Friday, February 16th there will be a County Solid Waste meeting regarding storm debris removal guidance.

There was no representative from Jefferson County Sheriff's Department.

6. Discussion and Action regarding a request from Neumann Companies for Letter of Credit reduction for Autumn Ridge Phase III per recommendation from Town Engineer

Cory O'Donnell – Neumann Companies addressed the board asking for release of the remainder of the Line of Credit. The amount still held is \$3,684.10.

Supervisor Jaeger moved, seconded by Supervisor Derge to zero out the Letter of Credit for Phase III of Neumann Development. Motion carried.

7. Discussion and Action regarding Direct Seller’s Permit for Aaron Koykkari – Edward Jones

Clerk/Treasurer Zastrow explained the application for the Direct Seller’s Permit for Aaron Koykkari. A background check using C-CAP was conducted. Staff recommends approval of the 6 month Direct Seller’s Permit.

Supervisor Taylor moved, seconded by Supervisor Jaeger to approve the application for a Direct Seller’s Permit for Aaron Koykkari – Edward Jones. Motion carried.

8. Discussion and Action regarding Operator’s License for James Foust – Ixonia Pub and Jeremy Wagie – Pernet’s of Ixonia

Staff recommends approval of the Operator License application for James Foust. Background check was performed using C-CAP.

Supervisor Taylor moved, seconded by Supervisor Derge to approve the Operator License application for James Foust. Motion carried.

9. Discussion and Action regarding Letter of Engagement for Ehlers to file Continuing Disclosure documents for borrowing.

Clerk/Treasurer Zastrow explained this document is for the filing of the required disclosure reports as part of the borrowing. Staff recommends approval.

Supervisor Derge moved, seconded by Supervisor Taylor to approve the Letter of Engagement for Ehlers to file Continuing Disclosure documents for borrowing. Motion carried.

10. Discussion and Action regarding Resolution 2018-03 Providing for the Sale of Approximately \$1,835,000 General Obligation Promissory Notes, Series 2018A

The Resolution is the next step in the process of borrowing for the road projects.

Supervisor Taylor moved, seconded by Supervisor Derge to approve Resolution 2018-03 Providing for the Sale of Approximately \$1,835,000 General Obligation Promissory Notes, Series 2018A. Motion carried.

11. Discussion and Possible Action regarding job ad and job requirements for newly created Park & Recreation employee

The ad for Park & Recreation employee position was presented. The ad will read “not to exceed 40 hours per week”. Discussion followed.

Supervisor Taylor moved, Supervisor Jaeger seconded the motion to publish the ad as presented. Motion carried.

12. Discussion and Possible Action regarding Carry-over 2017 funds for Transfer Site to designated fund for future cement upgrades at Recycling Center

Chairman Goetsch explained the funds for the Recycling Center. There is currently \$8,979.11 in revenue they did not utilize. He is suggesting putting this money into the New Equipment Fund to be used towards the cement upgrade.

Supervisor Jaeger moved, seconded by Supervisor Derge seconded the motion to put the \$8,979.11 into the Recycling Center Designated New Equipment Fund. Motion carried.

13. Discussion and Possible Action regarding Resolution 2018-02 – “No Parking ” designations

Attorney Riffle explained this Resolution needs to be in place for enforcement. The ordinance has been updated to say the No Parking designation will be defined by resolution, but there isn't one on the books yet. Discussion followed.

Highway Superintendent Lillge stated there are a couple of the roads not listed in the current version. It was determined to take no action at this time to allow staff to review the current No Parking areas in the Town and list them within the Resolution.

14. Highway Department

- a) Discussion on adopting the WISLR map boundaries for Northside Drive in conjunction with Town of Concord for continuing maintenance from CTH E to CTH P

Highway Superintendent Lillge explained the Town of Concord does not reconstruct roads the same way as Town of Ixonía. Currently, Northside Drive from Hwy E to Hwy P is in need of major repair and he would like to suggest dividing this section of the road per the State DOT map.

He noted two reasons this arrangement would be beneficial.

- 1) For reporting purposes for Highway Aids
- 2) Crack filling services, Concord does their own and we contract. This arrangement would do the whole width of the road.

Attorney Riffle stated that according to Wisconsin Statute this needs to be done in writing – a resolution stating this is okay with both parties and also noted in the minutes. Also would need to note in minutes any road repairs being done by the town in writing.

Supervisor Derge moved, seconded by Supervisor Jaeger to authorize Chairman Goetsch to sign the agreement with the Town of Concord to define Northside Drive by the WISLR boundary maps. Motion carried.

- b) Discussion and possible action regarding 2018 Road projects and authorize to go for bids including seal coating and road construction

Highway Superintendent Lillge explained he and Town Engineer Chris Stamborski reviewed all the projected roads for construction this year. He explained they would like to try the cold mix overlay on a couple of the roads. He presented a list of the roads along with preliminary costs.

Town Engineer Stamborski is writing the bid documents and will be published on February 22, 2018 with bid opening on March 8, 2018. This will be brought to the March 12th Town Board meeting for approval. Supervisor Taylor stated the projected construction would be utilizing about 1/3 of the borrowed funds in 2018. Lillge stated he calculates using \$600,000 from borrowing and the \$200,000 from the road construction budget. They are hoping because they are doing more roads/miles the price may be more favorable.

Supervisor Taylor moved, seconded by Supervisor Derge to authorize staff to go out for bids with the roads presented for road construction and seal coating. Motion carried.

- c) Discussion regarding upgrading Town of Ixonía Street lights to LED – cost and savings to implement

Highway Superintendent Lillge presented the board with information on upgrading the current street lights in Ixonía with LED lighting. WE Energies owns the street light fixtures, but town pays the electricity. He was asking if the board would like more information to pursue this upgrade. Discussion followed.

Supervisor Derge stated the town is ahead by staying with the ownership of the lights by WE Energies, parts for the old lights are expensive and are becoming hard to replace. He would suggest bringing this up for further discussion during the 2019 budget process.

No formal action was taken. It will be brought back at budget time.

15. Fire Department

- a) January 2018 Monthly Activity report for Fire & EMS

Chairman Goetsch noted the monthly activity report presented in the agenda packet.

- b) Discussion and possible Action regarding Fire Recruit application Mark Wackt

Supervisor Jaeger moved, seconded by Supervisor Derge to approve Mark Wackt application for Fire Recruit. Motion carried.

- c) Update on Firefighter 1 Ethan Brockway and EMT McKenna Meyers finished probation period and members of the department

Chairman Goetsch noted that Ethan Brockway and McKenna Meyers have completed their probation and are full members of the department. No action is necessary.

- d) Discussion and possible Action to institute a “Lift Assist” charge for patients that only require life assist with no injuries or illness

Chairman Goetsch noted the memo in the agenda packet explaining the reasoning for recommending a lift assist fee. The department is recommending \$150 charge for a lift assist with no transportation to a hospital. Discussion followed.

Supervisor Jaeger moved to approve the creation of a Lift Assist charge for the Ixonía EMS where the patient has no injuries or illness and the charge of \$150.00. Supervisor Taylor seconded the motion. Motion carried Jaeger, Taylor and Goetsch in favor, Derge opposed.

- e) Discussion and possible Action regarding allowing Ixonía EMS to begin exploratory work implementing 2017 Wisconsin Act 97

Chief Schilling included a memo explaining the ability to upgrade to a paramedic level for service with the implementation of Wisconsin Act 97. The department would like to implement this and are working on compliance with meds and other standards. This is informational only, no action required.

16. Upcoming Meetings

Town Board Meeting – March 12, 2018 @ 7:00 pm

Plan Commission – February 28, 2018 @ 7:00 pm

Recycling Committee Meeting – February 13th, 2018 @ 1:00 pm

Park & Recreation Committee – February 27th, 2018 @ 7:00 pm

Ixonia Fire Dept. Officer's Meeting – February 15th, 2018 @ 6:30 pm

Spring Primary Election – Tuesday, February 20th, 2018 – 7:00 am – 8:00 pm

17. Motion to Adjourn

Supervisor Derge moved, seconded by Supervisor Jaeger to adjourn the February 12, 2018 Town Board meeting at approximately 7:55 p.m. Motion carried.

Respectfully submitted,

Nancy J. Zastrow
Clerk/Treasurer