

**Town of Ixonia
Town Board
Minutes
January 8, 2018**

1. Call to Order, Roll Call and Pledge of Allegiance

Chairman Goetsch called the meeting of the Town of Ixonia Town Board 7:00 p.m.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Brian Derge, Supervisor Carl Jaeger, Supervisor Jeff Taylor and Supervisor Peter Mark.

Also Present: Deputy Clerk/Treasurer Jodi Jaeger, Highway Superintendent Dennis Lillge, Fire Chief Dave Schilling, Utility Plant Manager Jeff Wegner, Attorney Stan Riffle and Clerk/Treasurer Nancy J. Zastrow.

2. Proof of Posting and Notice

The agenda was posted at the Town Hall, Post Office and Ixonia Bank and published in the Watertown Daily Times and also posted on the website.

3. Approval of Minutes – December 11, 2017

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the December 11, 2017 minutes as presented. Motion carried.

4. Treasurer's Report

- a) Update on Financials
- b) Presentation of Revenue and Expense Report for December 2017

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the Financial Report as presented. Motion carried.

5. Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report

No one was present from the Sheriff's Department or County Supervisor.

6. Discussion and Action regarding approval of 2 Election Inspectors for 2018-2019 Election cycle

Clerk/Treasurer Zastrow presented the names of Kim Turney and Kitty Stueber to the list of Election Inspectors for the 2018-2019 election cycle.

Supervisor Mark moved, seconded by Supervisor Derge to approve Kim Turney and Kitty Stueber as Election Inspectors for the 2018-2019 Election cycle. Motion carried.

7. Discussion and Action regarding Operator License for Abbey Rockteacher – Ixonia Pub

Clerk/Treasurer Zastrow and Attorney Riffle explained the background check did not confirm the citations the applicant put on her application. Discussion followed.

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the Operator License for Abbey Rockteacher – Ixonia Pub. Motion carried.

8. Discussion and Possible Action authorizing staff to proceed with application for borrowing with State Land Trust in the amount of \$1.8 million for 3 years for Road Repairs/Improvements

Clerk/Treasurer Zastrow explained the current interest rate for borrowing through the State Land Trust Fund is 3%. This motion would give staff the authority to move ahead with the application process.

Chairman Goetsch moved, seconded by Supervisor Taylor to authorize staff to apply for a State Land Trust loan in the amount of \$1.8 million for three years for Road Repairs/Improvements. Motion carried.

9. Discussion and Possible Action regarding job description for Park & Recreation employee

Supervisor Mark explained the job description and had some additional recommendations. He asked if having a High School Diploma was necessary. He also noted the special requirements; protective gear and the noise can be loud.

Chairman Goetsch asked if Park & Recreation Commission has seen this? It was noted not at this time, Supervisor Mark stated he would take it to Park & Recreation's next meeting. The goal is to have a person hired and on staff by April 1st.

Supervisor Jaeger noted he feels the parks have been neglected this year and he feels the town would be better served with a full-time person in this position. Supervisor Mark noted there was a lot of work done by Park & Recreation Chairman Wes Kehl. Supervisor Derge does not like the funds being taken from the Highway Department to help fund this position. He sees this position as part time and possibly becoming full-time. Supervisor Jaeger noted there used to be summer programs for the kids in summer, it was a good program. Supervisor Taylor noted the discussion is on the job description and there is nothing in the description saying if the position is full-time or part-time. Discussion continued.

The board sent the job description back to the Park & Recreation Commission for discussion and a recommendation.

No action was taken.

10. Discussion and Possible Action regarding Ordinance 2018-01 – Authorizing by Resolution “No Parking” determinations

Attorney Riffle explained an ordinance was located that implemented No Parking areas by resolution, but a resolution was never created to keep track of the designated streets. A resolution will need to be created and brought back to the board for action.

No action was taken.

11. Discussion and direction regarding the timeline and use of Park Impact Fees collected and possible qualifying expenditures for the funds and give direction to Park and Recreation Committee

Supervisor Jaeger asked to have this on the agenda to open discussion with the board on the use of the funds. He noted the town should want to use the money instead of returning it. Discussion followed.

The board recommended the Park & Recreation Commission review the plan for the Park Impact fees and bring a plan back to the board for utilizing the funds.

No action was taken.

12. Utility District

a) Discussion and Action regarding trade-in of John Deere 3039R Tractor and tiller for a John Deere Utility Vehicle and John Deere Zero Turn Mower

Utility Plant Manager Wegner explained he would like to trade in the John Deere 3039R Tractor for a Zero Turn John Deere mower & utility vehicle. He explained the 3039R is not very useful at the plant. He has contacted Mid-State and Dave's Turf & Marine. Wegner stated the zero turn and utility vehicle will be more practical for plant use.

Supervisor Derge explained the 3039R was purchased with the ability to roto-till the sand cells. Discussion followed.

Supervisor Derge moved to authorize the purchase of the John Deere Zero Turn Mower and John Deere Utility Vehicle as presented with the add-ons from Mid-State Equipment. Supervisor Jaeger seconded the motion and carried.

b) Discussion and Action regarding approving Ahren contract for installation of Valve Actuators for Utility District #1 and approving integration with SCADA by Flygt

Utility Plant Manager Wegner explained these quotes are for the installation of the Actuators purchased last year for the dosing pumps. He is recommending Ahern for \$18,202 and FLYGT/Xylem for SCADA in the amount of \$3,798.92.

Attorney Riffle pointed out this is work on a public project under \$25,000 and requires a Class I notice with one insertion in the paper is required for this.

No action was taken. Staff will put the notice in the paper for the public project for the installation of the Actuators at the Utility plant.

c) Authorize purchase of iPad for "On-Call" weekend staff for Utility District #1

Utility Plant Manager explained he would like to obtain an Apple I-pad to be used by the person on weekend on-call. This would have access to the SCADA system. Calls will go directly to the On-Call phone, this would allow them to see the problem on the I-Pad.

Supervisor Taylor moved, seconded by Supervisor Mark to approve the purchase of an Apple I-Pad along with the data plan as presented. Motion carried.

d) Presentation of Door Hanger for Utility Districts as part of Chloride Reduction reporting requirements

Staff has created a door hanger that will be hung on all properties currently in Utility District #1 and Utility District #2. This is part of the DNR looking for source reduction into the plant. No action is necessary – informational only.

13. Highway Department

a) Motion to Remove from table - discussion and action regarding approval of purchase of Truck for Highway Superintendent

Supervisor Taylor moved to remove from the table discussion and action regarding approval of

purchase of truck for Highway Superintendent. No second was received. Motion dies for lack of second.

b) Discussion and Possible Action regarding authorizing using \$70,000 from Fund Balance for the remaining balance of Excavator

Highway Superintendent Lillge explained there is \$70,713 left to pay on the excavator. The rental payments have been applied to the total purchase. Discussion followed.

Chairman Goetsch moved, seconded by Supervisor Jaeger to use \$70,000 from Fund Balance to make the final payment on the excavator. Motion carried.

14. Fire Department:

a) December 2017 Monthly Activity report for Fire & EMS

The monthly report was presented. No action necessary.

b) Update on purchase of Zoll X Series Defibrillator for a total cost of \$28,000.00 and using the 3-year interest free payment plan

Chief Schilling gave an update on the purchase of the Zoll defibrillator. At the December meeting it was explained the company did not want to approve the 3 year zero % contract. They have now agreed to the 3 year with a 30%, 30% and 40% payback. This equipment should be delivered in April 2018.

c) Review and Possible Action on IVSS applicant Warren Huebner

Supervisor Jaeger moved, seconded by Supervisor Mark to approve Warren Huebner's application for IVSS. Motion carried.

d) Approve IFD Officer Staff and other Elected positions for 2018

Chief Schilling presented the list of Officer and Elected positions for the department.

Supervisor Jaeger moved, seconded by Supervisor Taylor to approve the roster of elected officials of the Ixonía Fire Department and EMS. Motion carried.

e) Discussion and Possible Action to place on Wisconsin State Surplus two items: 1000 watt Vanner 120 volt inverter and 12 unused Indian Wildland Fire Packs

Supervisor Mark moved, seconded by Supervisor Derge to authorize staff to list the Indian Wildland Fire Packs, 1000 watt Vanner and 120 volt inverter on Wisconsin State Surplus. Motion carried.

f) Discussion and Possible Action on revised Fire SOG-51 and EMS SOG-15

Chief Schilling explained with the out sourcing of the Fire Inspections the SOG for the department needed to be amended.

Supervisor Taylor moved, seconded by Supervisor Mark to approve the revised Fire SOG-51 and EMS SOG-15 as presented. Motion carried.

g) Discussion and Possible Action authorizing Ixonía Fire Department to apply for a 2018 FEMA AFG grant to replace current inventory of SCBA's.

Chief Schilling explained the department would like to apply for a FEMA grant that is a 95/5 split for replacement of equipment.

Supervisor Taylor moved, seconded by Supervisor Jaeger to authorize the Fire Department staff to proceed with applying for the FEMA AFG grant. Motion carried.

15. Upcoming Meetings:

Town Board Meeting – February 12, 2018
Plan Commission – No January meeting
Recycling Committee Meeting – January 9, 2018 @ 1:00 pm
Park & Recreation Committee – January 23, 2018 @ 7:00 pm
Ixonia Fire Dept. Officer’s Meeting – January 18, 2018 @ 6:30 pm

16. Motion to Adjourn

Supervisor Mark moved, seconded by Supervisor Jaeger to adjourn the January 8, 2017 Town Board meeting at approximately 8:15 p.m. Motion carried.

Respectfully submitted,

Nancy J. Zastrow
Clerk/Treasurer